

ORGANIZATIONAL MEETING – JANUARY 6, 2016

The Organizational Meeting for the Town of Saugerties was held on Wednesday, January 6, 2016 at 7:00 p.m. at the Frank D. Greco Multi-Purpose Building located on the corner of Market and Robinson Streets in the Village of Saugerties. The meeting opened with the Pledge of Allegiance with the following members present:

Councilman William Schirmer
Councilwoman Leeanne Thornton
Councilman Fred Costello
Councilman James Bruno
Supervisor Greg Helmsmoortel

SUPERVISOR’S COMMENTS: none

APPROVAL OF MINUTES:

Motion made by Supervisor Helmsmoortel, seconded by Councilman Costello to approve the minutes of Public Hearing on December 16, 2016 regarding Receiver of Taxes duties; Pre-Board and Town Board meeting of December 16, 2016 and Special Workshop on December 21, 2016 regarding Solar Agreement, carried.

APPROVAL OF BILLS:

Motion made by Supervisor Helmsmoortel, seconded by Councilman Costello to approve the bills as presented, carried.

General Fund	\$145,525.11
General Outside Village	5,313.98
Highway	27,440.94
Capital Projects	13,200.00
Lighting District	6,160.09
Barclay Heights Sewer	785.67
Glasco Sewer	2,048.07
Malden Sewer	2,985.93
Glasco Water	417.57
Malden Water	150.82
Kings Highway Water	70.24

MOTIONS & RESOLUTIONS:

Motion made by Supervisor Helmsmoortel, seconded by Councilman Bruno to designate the Saugerties Times as the official newspaper of the Town of Saugerties pursuant to Section 64(1) of the Town Law and to designate the Kingston Daily Freeman as an additional newspaper for

the publication of such notices, resolutions and ordinances at the option of the Town Board for 2016.

Vote: Adopted – 5 yes

Motion made by Supervisor Helmoortel, seconded by Councilman Bruno to appoint the following as the official bank for the Town of Saugerties for 2016: M & T Bank.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint George Redder as an attorney for the Town of Saugerties to handle all legal work for the Zoning Board of Appeals and Planning Board, actions in which the Saugerties Town Board is an involved agency SEQR purposes, highway department, FEMA and will be responsible for motions and resolutions required by the Saugerties Town Board for 2016.

Vote: Adopted – 4 Yes (Councilman Schirmer recused)

Motion made by Councilman Costello, seconded by Councilman Bruno to appoint John Greco as an attorney for the Town of Saugerties for the purpose of handling prosecution for Animal Control, Building Inspector, Police Department, HUD, will be responsible for working with the Assessor's Office in all tax cases, will be responsible for all legal work required in the Water & Sewer District, special prosecutor for traffic tickets and will be responsible for motions and resolutions required by the Saugerties Town Board for 2016.

Vote: Adopted – 4 Yes (Councilman Schirmer recused)

Motion made by Supervisor Helmoortel, seconded by Councilman Schirmer to appoint Gary Newkirk who is an associate with Pattison, Koskey, Howe & Bucci, CPAs, PC as the Town of Saugerties Accountant for the year 2016.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Costello to appoint Audrey Klinkenberg as the Town of Saugerties Historian for the year 2016.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilman Bruno to appoint Brinnier & Larios, PC as the Town of Saugerties Engineers for 2016.

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilman Bruno to appoint Nick Monaco as Information Systems Support Consultant at an hourly rate of \$50.00 per hour for the year 2016.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilwoman Thornton to appoint Daniel Shuster as the Town of Saugerties Consulting Planner for the year 2016.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helmsmoortel, seconded by Councilman Schirmer to appoint Lisa Stanley, Saugerties Town Clerk, as Registrar of Vital Statistics for 2016.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helmsmoortel, seconded by Councilman Bruno to appoint Leslie Duffy, Saugerties Deputy Town Clerk, as Deputy Registrar of Vital Statistics for 2016.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helmsmoortel, seconded by Councilman Schirmer to approve that the weekly expense vouchers be submitted for auditing to the Town of Saugerties Bookkeeper by the Friday prior to the scheduled Town Board meeting and that all claims or vouchers must be accompanied with purchase bills or receipts of purchased items and initialed/signed by department heads where applicable.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helmsmoortel, seconded by Councilman Costello to have the Saugerties Town Board meetings start at 7:00 p.m. at the Frank D. Greco Senior Center on Market Street in Saugerties, NY for 2016 on: January 6 and 20, February 3 and 17, March 2 and 16, April 6 and 20, May 4 and 18, June 15, July 13, August 17, September 7 and 21, October 5 and 19, November 2 and 16 and December 14.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helmsmoortel, seconded by Councilman Costello to approve the following dates for the town offices to be closed in 2016: January 1 New Year's Day, January 18 Martin Luther King Jr. Day, February 12 Lincoln's Birthday, February 15 President's Day, March 25 Good Friday, May 30 Memorial Day, July 4 Independence Day, September 5 Labor Day, October 10 Columbus Day, November 8 Election Day, November 11 Veteran's Day, November 24 Thanksgiving Day, November 25 day after Thanksgiving and December 26 for Christmas Day. Discussion: Supervisor Helmsmoortel said that it's a lot of days to have off but they are in the contracts and has been for several years.

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilman Bruno to authorize the Town of Saugerties Supervisor to designate use of his signature stamp where deemed necessary according to Town Law Section 29 (30).

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilman Costello to approve a charge of \$20.00 on each check tendered for payment and returned for insufficient funds, according to Section 85 of the General Municipal Law.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Supervisor Helmoortel to appoint the Town Board Members to serve as liaisons for the following:

HUD – Leeanne Thornton
Parks Recreation & Building – Fred Costello
Transfer Station – Greg Helmoortel & Jim Bruno
Justice Court – Bill Schirmer
Building & Zoning Codes – Jim Bruno
Planning Board – Jim Bruno
Zoning Board of Appeals – Jim Bruno
Police – Fred Costello
Assessors – Bill Schirmer
Water & Sewer – Bill Schirmer
Dog Control – Greg Helmoortel & Jim Bruno
Public Cable Access – Leeanne Thornton
Historian – Leeanne Thornton
Conservation Advisory Committee – Leeanne Thornton
Economic Development Committee – Greg Helmoortel & Jim Bruno
Tourism Committee – Greg Helmoortel & Jim Bruno
Library – Leeanne Thornton
Diaz Ambulance – Bill Schirmer
Comprehensive Planning Committee – Leeanne Thornton
Boys & Girls Club – Jim Bruno
Ethics Committee – Bill Schirmer
Historic Preservation Commission – Bill Schirmer
Property Assessment Advisory Committee – Greg Helmoortel & Bill Schirmer
Biodiversity Assessment Team – Leeanne Thornton
Historical Society – Leeanne Thornton
Senior Education Committee (Lifespring) – Leeanne Thornton
Board of Assessment Review (BAR) – Greg Helmoortel & Bill Schirmer

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to approve the Town of Saugerties Procurement Policy, as on file, as required by General Municipal Law Section 104b, which was revised on January 1, 2012.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to re-adopt Resolution #94-241 as on file, dated December 21, 1994 and modified on February 4, 2004, which approves the Town of Saugerties Investment Policy as it conforms with General Municipal Law Section 39.

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilman Bruno to appoint the following individuals to serve on the Recreation Advisory Committee for 2016: Bill Ball, Len Bouren, Lisa Greco, Stephen Dodig, William Creen, Jr., Kevin Pendergast, Joe Gavner, Rich Koegel, Joe Quirk and Honorary Member Dean Fabiano.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Bruno to accept the resignation of Gerry Marzec from the Conservation Advisory Commission.

Discussion: Councilwoman Thornton would like to thank Gerry for service over the years; very valuable committee member and now is pursuing other interests.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Bruno to appoint the following individuals to serve on the Conservation Advisory Committee for 2016: Mike Harkavy, Cliff Tienken, Sr., Ken Benson, Bob Ghering, Mary O'Donnell, Steve Guerin and Cliff Tienken, Jr.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilwoman Thornton to appoint the following individuals to serve on the Water & Sewer Advisory Committee for 2016: John Livermore, Francine Heinlein, Linda Sasso, Ray Mayone, Rocco Pietrofessa, Sandra Pietrofessa, John Poll and Doug Petit.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Costello to appoint the following individuals to serve on the Cable Access Committee for 2016: Jules Taylor, Gus Pedersen, Matthew Phillips, John Kelley and Paul O'Malley.

Discussion: Councilwoman Thornton added that these are the town members.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Schirmer to appoint the following individuals to serve on the Economic Development Committee for 2016: Matt Gleason, Sherab Posel, Mike Harkavy, Carol Ann Mayone, Bob Karcy, Erica Krom and Steve Hubbard.

Discussion: Councilman Bruno clarified that Matt and Sherab are new members, glad to have them. Supervisor Helsmoortel said that Beth Murphy stepped down and she will be missed.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilwoman Thornton to appoint the following individuals to serve on the Tourism Committee for 2016: Marjorie Block, Barbara Budik, Mark Smith and Miriam Adams.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilwoman Thornton to appoint Marjorie Block as the chair of the Tourism Committee for 2016.

Discussion: Councilman Bruno added that Marjorie does an excellent job, lucky to have her. She takes a lot of time doing travel shows.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Bruno to appoint the following individuals to serve on the Comprehensive Planning Committee for 2016: Pat Fitzsimmons, Carol Ann Mayone, Josepha Gutelius, Barry Benepe, Carmen Gramolgia, Samantha Dederick, Susan Weeks, Steve Hubbard, Robert Dederick and Naomi Rothberg.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Bruno to appoint the following individuals to serve on the Biodiversity Assessment Team for 2016: Gerry Marzec, Sarah Mecklem, William Trumpbour and Mark Knaust and Honorary Member Diana Harris.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilwoman Thornton to appoint the following individuals to serve on the Property Assessment Advisory Committee for 2016: Jamie Fine and Francine Heinlein.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Supervisor Helsmoortel to appoint the following individuals to serve on the Senior Education Committee (Lifespring) for 2016: Susan Poretz, Colleen Greco, Barbara Kaisik, Bob Saturn, Fran Jacobson, Arzi McKeown, Marjory Greenburg-Vaughn, Marv Beach, Roberta Gavner, Sandy Ostoyich, Matt Ostoyich and Susan Davis.

Discussion: Councilwoman Thornton added that the new brochure is on line.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilwoman Thornton to appoint the following individual, Brian Sawchuk to serve on the Zoning Board of Appeals with a five (5) year term that expires on December 31, 2020.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint Jeanne Goldberg as chair of the Zoning Board of Appeals for 2016.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint Brian Sawchuk as vice-chair of the Zoning Board of Appeals for 2016.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint the following individuals, Len Bouren to serve on the Planning Board for a seven (7) year term that expires on December 31, 2022.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Schirmer to appoint the following individual, Dan Ellsworth to serve on the Planning Board as an alternate for a one (1) year term that expires on December 31, 2016.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint Howie Post as chair of the Planning Board Committee for 2016.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint William Creen as vice chair of the Planning Board Committee for 2016.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilwoman Thornton to appoint Sally Colclough to the Ethics Committee with a term of 5 years to expire on December 31, 2020.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilman Costello to appoint the following individuals, Joe Gavner, John Rinaldo and Fran Heinlein to the Board of Assessment Review (BAR) with a five year term each to expire on December 31, 2020.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilwoman Thornton to appoint Amy Klinkenberg-McClure as secretary to the Historic Preservation Commission at a pay rate of \$15.00 per hour.

Discussion: Councilman Schirmer said Audrey has stepped down as secretary and extended his thanks to Audrey for the job she has done.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilman Costello to approve the salary for 2016 of \$71,500.00 for the Assessor.

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilwoman Thornton to approve a two and a half percent pay increase for 2016 for the Superintendent of Parks & Buildings, Building Inspector/Zoning Administrator and HUD Section 8 Program Supervisor.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helmoortel, seconded by Councilman Bruno to approve a pay rate of \$15.00 per hour for Elly Monfett, Acting Manager of the Animal Shelter.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helsmoortel, seconded by Councilman Costello to increase the yearly stipend for the Tax Receiver by \$2,000.00 for performing the additional duties of the bookkeeping department.

Discussion: Supervisor Helsmoortel added that for a year and a half she has been doing both jobs at no additional expense to the taxpayers.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint Robert Hlavaty as an alternate representative for the Town of Saugerties on the Ulster County Planning Board.

Vote: Adopted – 4 Yes (Supervisor Helsmoortel recused)

Motion made by Supervisor Helsmoortel, seconded by Councilman Bruno to approve the standard IRS allowance for mileage reimbursement at a rate of 54 cents per mile, effective January 1, 2016.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helsmoortel, seconded by Councilman Costello to appoint Marjorie Block as a per diem grant writer for the Town of Saugerties at a rate of \$20.00 per hour for 2016.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilman Costello to approve carrying over 12 days of unused vacation time for Water & Sewer Department employee Mark Resso to be used in 2016.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilman Bruno to approve carrying over 25 hours of unused vacation time for Court employee Rosemary Bach to be used in 2016.

Vote: Adopted – 5 yes

Motion made by Councilman Schirmer, seconded by Councilman Costello to approve carrying over 10.25 hours unused vacation time for Court employee Cindy Murphy to be used in 2016.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helsmoortel, seconded by Councilman Bruno to approve the final 2015 budget amendments, as on file.

Discussion: Supervisor Helsmoortel said that this covers motions throughout the year that have been approved.

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilman Bruno to re-appoint Stephen Gakenheimer as Deputy Highway Superintendent for the year 2016 at a rate of pay equal to the position of lead man, currently \$23.50 per hour or as per any wage increases as agreed upon

the collective bargaining agreement between the Town of Saugerties and the International Brotherhood of Teamsters, Local Union No. 445 for said hourly rate, plus a \$112.00 per week stipend.

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilman Bruno to re-appoint Darcy Snyder to the position of Secretary to the Highway Superintendent for the year 2016 at a rate of pay of \$19.82 per hour or as per the wage increases agreed upon in the collective bargaining agreement between the Town of Saugerties and Communication Workers of America Local union No. 1120 for the year 2016.

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilman Bruno to carry over from 2015 to 2016 unused vacation/personal time for the following employees: Stephen Gakenheimer: 72 hours vacation, 8 hours of personal time; Alton German: 32 hours vacation time.

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilman Schirmer to carry over from 2015 to 2016 unused vacation/personal/etc time for the following employees: Steve Sasso: 8 hours personal time; Rich Valk: 16 hours vacation time; James Keator: 8 hours personal time; Jonathan Lowrey: 8 hours vacation, 4 hours birthday time.

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilman Bruno to accept the agreement, as on file, for the expenditure of highway monies in accordance with Section 284 of the Highway Law for the year 2016.

Discussion: Supervisor Helmsmoortel said that the state asked to have the most likely projects for 2016 be posted.

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilman Bruno to approve raising the hourly rate for part time police officers to \$21.00 per hour from the current rate of \$18.25 per hour, effective January 1, 2016 and per the recommendation of the Chief of Police.

Discussion: Councilman Costello said this is an effort to bring part time staff up to other local entities.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helmsmoortel, seconded by Councilman Bruno to approve NYMIR through Marshall & Sterling Upstate LD as property and casualty insurance carrier for the Town of Saugerties for 2016.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint both Stephen Gakenheimer and Randy Ricks as the town of Saugerties Civil Defense Deputy Directors for 2016.

Discussion: Supervisor Helmoortel appreciates Steve and Randy doing this.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to approve the resolution, as on file, regarding to the town’s flexible benefits plan pertaining to the town’s health insurance plan.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to approve the resolution, as on file, regarding the town’s health reimbursement arrangement pertaining to the town’s health insurance plan.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Costello to approve the proclamation, as read, honoring Evelyn Harrison’s 100th Birthday.

Vote: Adopted – 5 Yes

SUPERVISOR’S APOINTMENTS:

Motion made by Supervisor Helmoortel, seconded by Councilman Bruno to appoint Fred Costello, Jr. as the Town of Saugerties Deputy Supervisor for 2016.

Discussion: Councilman Costello thanked the board for their confidence.

Vote: Adopted – 4 Yes (Councilman Costello abstained)

Motion made by Supervisor Helmoortel, seconded by Councilman Costello to adjourn Organizational Meeting at 7:40 p.m., carried.

NEXT SCHEDULED MEETINGS:

Wednesday, January 20, 2016	Public Hearing	6:00 p.m.
	Pre-Board Meeting	following hearing
	Town Board Meeting	7:00 p.m.

Town Clerk