



**TOWN OF SAUGERTIES
HISTORIC PRESERVATION COMMISSION
MINUTES OF THE NOVEMBER 16th, 2020 MEETING**

Present: Commission Chair Stefan Yarabek, Commission Vice-Chair Susan Puretz, Commission Members: Alba LaFiandra, Peigi Mulligan, Ken Myer, Jr., Commission Alternate Jason Nelson, Town Board Liaison John Schoonmaker, Secretary Jeremy Russell

Excused: none

(Minutes appear in chronological order. Numbering of items refer to the agenda for the meeting, which is attached)

The Commission met virtually, on the platform Zoom (zoom.us), ID #969-987-8583. The meeting was called to order at 5:33 pm. Stefan noted that agenda items will be added or amended during the course of the meeting.

MINUTES: There were no questions or comments on the minutes of October. *Alba made a motion to approve the minutes, and it was seconded by Susan. Approval passed 5-0, none opposed.*

Peigi appeared in the meeting immediately after the vote on minutes. Jeremy thought he might have missed the Peigi's entrance into the meeting. He explained that Zoom requires the administrator to allow each participant into the meeting. John recalled not having an administrator have to accept participants in other Zoom-based meetings. Jeremy thought it might be because he'd been using a constant url meeting-room, and not scheduling each meeting within Zoom. He said he'd look into this.

OLD BUSINESS:

1) Asbury District Update/Neil Larson: Neil had spoken to Stefan about the progress on the project. Jon Ham, a consultant with Neil's firm, had been working with Neil to create an inventory list. They'd had problems with the CRIS (Cultural Resource Inventory System) through the SHPO (State Historic Preservation Office) and ended up creating their own inventory list. This took more time than expected, and Stefan asked Neil to send any additional billing to him.

Stefan mentioned the Committee has a budget, and that they should look to earmark monies during the meeting. He thought Asbury was in good shape, but that the Commission could earmark more to secure the project knowing there will be a balancing act between money that will be received from grant awards and spending.

2) Historical Markers Committee Update: Alba spent quite a bit of time searching for a list of historical markers. She found one with the local library, and it lists 33. She could not print out a map and was not able to discern what was inside and outside the Village. As an example, she asked about Trinity Church Cemetery, and Audrey commented that half was inside and half was outside the Village, to a number of chuckles.

Alba then went through potential historic sites by going through the survey of 2005. She asked Ken how he came up with the number 26. Ken wasn't sure if he had come up with 26. She asked if 33 sounded correct. Ken wasn't sure. Alba wasn't able to access one of the sites listing all of Ulster County's historic markers. Susan asked about contacting Nina Postupack.

Alba asked Susan about the information Susan had found concerning plaques for historically-designated properties from a friend or colleague in Massachusetts. She was curious what material it was made out of. Susan said her brother has one on his house. Alba thought it wasn't informative enough for this particular project. She added that they were about \$80 per sign, and only did bulk orders of 15 or more. Susan thought it was a good idea to present for property owners once a historic district is established. Susan suggested looking for a means to get the blue and yellow markers.

Jeremy thought that Catskill Castings still produced the signs for the Pomeroy Foundation, but Alba didn't think they worked together anymore. Jeremy did mention Catskill Castings does still provide the signs and poles. He said the prices for standard markers were \$1,075 (in actuality, it is \$1,025 and \$30 for shipping for sign, and \$114 + \$25 for an aluminum or galvanized pole.) Jeremy mentioned e-mailing Guy Kempe, a historic preservation consultant and VP at Rupco, about a sign he'd posted information about in New Paltz. He also said that he'd e-mailed Pomeroy to gauge their interest in an ongoing historic marker project that involves community in the hopes of easing their marker restrictions. Stefan asked him to CC him on this correspondence so he could follow up. Stefan thought Pomeroy was still the best angle to be getting signs.

Audrey said she had a friend that fixed these signs, specifically when they get rusty. Audrey still wonders about the sign that disappeared and hasn't been replaced. Alba asked about the Harrick's Bridge sign. Audrey said that the Department of Transportation had made the sign and placed it in the ground. She said the DOT (Ulster County Department of Transportation) also placed a sign requested by Marion Freeman Stay on 9W. Alba asked what the DOT restrictions were. Audrey's answer was that they did not like Audrey's first submission, which had a lot more information on it. Alba thought it might be because it had to do with transportation. Audrey thought that Marion Freeman Stay had donated information on historic signs in Saugerties to the library.

Talk circled back to the list provided by the library, and Jeremy asked Alba where she found it on the library site. Jeremy then asked if the Sojourner Truth Park was located in Saugerties or Kingston. John said he'd always referred to it as Ulster Landing Park. John said it had a Saugerties address. Jeremy said he'd seen a "Burhans Cemetery" sign, and wondered if that was in Saugerties or Kingston, technically.

Stefan said it'd be helpful to have an outline for the next meeting, and the commission should continue its research.

3) Map and Ramble, Update: Stefan thought it would be good to get a quote for the design side of the map, which could serve as the match for the Greenway grant. It could be implemented this year or next, and, it's possible to invoice Greenways, depending on the conditions. He asked Jeremy to touch base with the Stefan and the artist.

Jeremy asked if everyone received the images of Flatbush Church, which represented the design of the map. Everyone said yes. He asked if this was an ok direction to be going in. Alba and Stefan thought Jeremy's description was good and understandable. Ken said he'd like to learn how to do produce watercolor images. Jeremy mentioned he'd be putting together a spreadsheet of the inventory of all the potential historic markers that will be shareable among all the committee members, which can be used as a working document in real time.

4) Designation Status of Local Landmarks Update: Susan thought Neil suggested possibly starting a local landmark designation on Asbury. Stefan thought the Commission would use Neil's preliminary data from his report, which would not be available until spring.

5) Winston Farm Update: Susan asked if anyone had heard from the new owners. Stefan, believing Susan was referring to Marti Randall's daughter Jen Jablonski, said he hadn't. Peigi asked Audrey if she recalled "tote boxes" with a large binder. This binder was a compilation of all research intended for a book to be written. Peigi thought there were some Winston photos from another relative in the South. Peigi asked Audrey if this was correct – she nodded and spoke, but she was muted. Peigi thought the boxes were a blueish color, and one was transparent. Audrey remembers a cylinder as well.

Peigi offered to help Marti's daughter Jen, and Jeremy offered to provide muscle (for lifting things) if needed. Stefan said he'd try to arrange that.

Susan asked if Stefan had heard from the group that had purchased Winston Farm. Stefan said that his letter had been acknowledged by the group, and that a meeting was set for December.

Jeremy asked about the Winston Farm e-mail that Peigi had circulated. Peigi found it doing research on Snyder Farm. She'd updated her research and would be sending to Jeremy to upload to the shared cloud storage. Peigi also mentioned having circulated the Town and Village Comprehensive Plan.

6) Cemetery Update: There were no updates.

7) Historic Alliance of Kingston Update: There were no updates.

8) HPC Budget Update (Final Allocation for 2021 & Financial Standing as of today): Stefan had sent a voucher to John for \$1,500.00 for Neil Larson's consulting company. Stefan asked what the \$1,500 payment made on March 10 was for. Jeremy said that it was the initial, "phase 1" part of the project. The Asbury nomination, in total, was \$7,500.00. Stefan asked to refine the financial report, asking for Jeremy's invoicing as well.

Stefan thought that there was about \$11,000 left to allocate towards projects for the December meeting. Stefan asked the Commission to bring ideas to the next meeting. He mentioned a Malden district nomination and setting aside money for the map as potential ideas. He said that John would be able to tell us next year's budget, as well.

John reminded the Commission that the unspent money goes back to the Town at the end of the year, and isn't returned to the HPC budget. Stefan asked if the fiscal year was the same as the calendar year, and John replied in the affirmative.

Stefan asked if there were other ideas for allocating the budget moneys. Susan suggested getting historic marker signs. Alba wasn't sure of the best source. Stefan asked for a proposal of the top three most important signs. Stefan thought he might be able to negotiate with the Pomeroy Foundation if the Town covered half the costs of a large number of markers.

Jeremy, referring to an earlier agenda item, said that Kathleen Grey got in touch with him and mentioned that State contracts for the grant had not been signed yet. Jeremy e-mailed Dan McEneny and Julian Adams about the

grant, but neither had responded. Dan was on vacation that week. Kathleen recommended that the voucher not be paid until the grant contracts are signed. John advised Jeremy to call Julie Dunn to stop the check in case the State would not allow this as part of the grant. Stefan told Jeremy to contact the State.

9) Preservation 2020 Conference Update: Stefan asked whether anyone had signed up for the conference. Susan had, Alba had not, but would. Jason had signed up, and mentioned that it was fairly easy, and took about ten minutes.

Susan asked for a quick update on the file cabinet. Stefan said he had a brainstorm, and called Absolute Locksmith. He asked them to manufacture a key based on the cabinet's number, and three keys were made within a 72 hours of the initial request. Alba asked whether there was anything in the drawers. Stefan quipped that they were all empty.

NEW BUSINESS:

Stefan jumped directly into the Comprehensive Plan. He thanked Susan for editing. Stefan explained that the Comprehensive plan calls for coordination with the Village. Stefan thought there was some momentum based on the plan, and hoped that a rotation could be set up where individuals could attend each other's meetings and begin working together. Stefan said there was a big discrepancy between the nominated properties in the Village and the nominated properties within the Town. He said the Commission should not only think about signage, but nominating more properties as well. Asbury's District will be about 12 properties.

Stefan asked for comments: Susan liked the idea of working with the Historic Review Board. Stefan noted he'd been getting the agenda and minutes from the Town Planning Board. Stefan asked if they should be forwarded to the Commission – Susan said that she'd like to read them if there was any relevance to the Commission. Stefan said he'd do that. Stefan suggested sharing e-mail lists.

Audrey mentioned that the Historic Review Board focuses on the Historic District of Main and Partition Streets, and they interview tenants of the Village and inform them about signs, advertising, and colors they can paint. She used to sit on the Committee as Secretary. Stefan thought the two groups could and should coordinate their guidelines. Stefan asked if they thought they were finished designating properties. Audrey's answer was that they did very little outside of the reviewing of new tenancies.

1) Resource Housing & Sharing: Jeremy said he would not be working in the Village anymore. His previous job allowed him to store and digitize much of the Commission's work, as without an office provided by the Town, it was very difficult to have access to Commission materials. He thought it might be best to consider a way to centralize everything into one location that was accessible to all, especially outside of normal business hours. Jeremy mentioned sharing a single e-mail address.

Jeremy continued, saying that he was in possession of Barry's (Benepe) materials, some of Myles's (Putman) materials, some of Michael's (Sullivan Smith) materials, and some of his own creations. He said he has much more to digitize. Peigi suggested spending some of the budget on digitizing some of the files. Stefan said he has a flat-filing cabinet and another cabinet to donate for storage. He explained that the filing cabinet already at Town Hall is perpendicular to the wall past an assembly area, which is past the clerks area when one first walks in. Stefan said Lisa Stanley, Town Clerk, has a key if anyone would like to look. Stefan believes there is an 8 by 12 area that can be used for archival purposes.

Jeremy circled back to talking about digital files. He had created two free cloud storage accounts, but one was limited in size and the other was not intuitive. Peigi thought that distributing flash drives might be the best path forward. Jeremy asked how he'd update the flash drives. Susan had pioneered an annual flash-drive distribution with Life Spring, and that worked well. Ken asked if a portable hard-drive would be easier. He explained that they are solid-state now, and more reliable than in the past.

Susan proposed offering to pay to have the Lamb Collection scanned and digitized. Peigi asked Jeremy what the Lamb Collection consists of. Jeremy said he didn't really know because there'd never been a distinction between the "collection" and the law office. Ken asked if the materials could just not be there one day. Jeremy said he was not sure, and that it is quite a possibility. Ken asked if everyone thought it would be important for the Commission to have a scanner to digitize things. Jeremy asked where it would go. They didn't really have a location. Stefan asked if it would be in the Town's interest, as a whole, to invest in something like this. John said he would look into it with Lisa (Stanley) and Terri (Wood).

Susan asked what a scanner would cost. No one had ever really looked into it. Susan said she imagined she'd be able to get a nice scanner for \$10,000.00. Everyone laughed. Stefan said that a digitizer would still require someone to do the digitizing. Audrey said that Similarc (sp) in New Paltz would be the people to contact about this issue. Audrey said she has a wonderful scanner that she only paid \$250.00.

Peigi recommended that Stefan go and talk to Joan to figure out a collaboration. Jeremy would try to organize such a meeting.

MISCELLANEOUS BUSINESS:

1) Town Board Liaison's Report: John reported that the Board will be wrapping up its Board Member search the following night, and voting on a budget. He said that the newly formed police commission will be sending out a survey to residents soon. Stefan asked what the Commission's budget would be – John thought that the number would likely be \$10,000.00, with an allowance to request more for approved projects.

2) Secretarial/Financial Report: Peigi asked whether the Commission was allowed to temporarily rent space outside of Town Hall. Jeremy and Stefan thought the public would need access and for it to be staffed. Alba asked if there was a time-frame. Peigi said that there wasn't necessarily, but, the separation of the documents was critical without Jeremy acting as safekeeper.

3) Town Historian's Report (Other than Ramble): No report.

As Stefan called a motion to adjourn, Jeremy interrupted to say that he might not be able to hold a 5:30 meeting with his new job. Audrey, anxious to start dinner, said "You're Dead." Susan asked if we could push it back to 6:30. Stefan thought about holding it on a Saturday. Jeremy said he would get it taken care of before the next meeting.

With no further business, a motion was made to adjourn the meeting by Susan, and seconded by Alba, at 7:02pm. The vote was unanimous, 5-0.

Respectfully submitted, Jeremy Russell

TOWN OF SAUGERTIES HISTORIC PRESERVATION COMMISSION

Supervisor - Fred Costello
Town Board Liaison – John Schoonmaker

Contact

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Members

Stefan Yarabek - Chair
Susan Poretz - Vice-Chair
Alba LaFiandra
Ken Myer, Jr.
Peigi Mulligan
Jason Nelson (alternate)
Audrey Klinkenberg -
Town Historian, ex officio

Covid19 Web-Meeting, November 16th, 2020 at 5:30 pm

Agenda

Zoom info: Link – <https://uso2web.zoom.us/j/9699878583>
Room ID: 969-987-8583
Phone Number to call: 646-558-8656 then dial Room ID

Call to Order

Minutes

Approval of October 19, 2020 Minutes.
Welcome Guests

Old Business:

1. Asbury District: Update/Neil Larson
2. Historical Markers Committee: Update
3. Map and Ramble: Update
4. Designation Status of Local Landmarks: Update
5. Winston Farm: Update
6. Cemetery: Update
7. *Historic Alliance of Kingston*: Update
8. HPC Budget: Update
Final allocation for 2021
Financial standing as of today
9. Preservation 2020 Conference: Update

New Business:

1. Resource Housing and Sharing

Miscellaneous Business:

1. Town Board Liaison's Report
2. Secretarial/Financial Report
3. Town Historian's Report (Other than Ramble)

Next meeting scheduled for December 21st, 2020 at 5:30 (tentatively)

Adjournment

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Contact

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Financial Report 2020

Beginning Budget - \$15,000.00

2-24-20: Voucher for Secretary Pay and Conference Costs - \$940.74

Remaining budget = \$14,059.26

3-10-20: Voucher for Neil Larson, Asbury Nomination Project - \$1,500.00

Remaining budget = \$12,559.26

5-1-20: Jeremy Russell & Ken Meyer Jr. returned conference booking funds + \$592.73

Remaining budget = \$13,151.99

6-5-20: Voucher for 2 bundles of paper and 1 notebook - \$12.77

6-5-20: Voucher for 3 acid-free flat file boxes, Hollinger Metal Edge (online) - \$66.91

6-5-20: Voucher for Secretarial work, February through Beginning June - \$322.50

Remaining budget = \$12,749.81

11-15-20: Voucher for Neil Larson, Asbury Nomination Project (Phase #2) - \$1,500.00

Remaining budget = \$11,249.81