

**HISTORIC PRESERVATION COMMISSION
BUILDING DEPARTMENT CONFERENCE ROOM**

October 15, 2012

Minutes

Present: Michael Sullivan Smith, Josh Randall, Stephen Shafer, Susan Puretz, Barry Benepe

Town Historian: Audrey Klinkenberg, secretary

Excused: Liaison to Town Board: Jimmy Bruno

Guest: Graydon Yearick

Chair Michael Sullivan Smith called the meeting to order at 7:00.

1. Approval of Sept. meeting minutes. Josh moved to accept the minutes as presented. Seconded by Stephen. Josh, aye; Michael Sullivan Smith, aye; Stephen, aye; Barry, abstain, Susan, abstain. Unanimous.
2. Susan on the direction of the tour for 2013.

Susan stated that there had been a meeting three weeks ago and another scheduled for this week, about what will happen with the tour. The consensus of the tour committee is that the tour will not happen in 2013. The committee is looking into getting the information that has already been collected out to the public. The original idea was that a book would be produced which could be used as a self guided tour. This seems to be an outdated concept and with the number of I phones and Kindles, etc., perhaps some type of app could be produced to allow persons to go on a self guided tour. The group is looking into this exciting prospect.

Barry says that paper is also always valuable and that both means of publicity could be done.

Josh reminded the Commission that we have a grant to write the Guidelines for Historic Preservation and that must be completed before the Commission can request another grant. The grant paid for brochures and distribution of them. Michael stated that the document is on the town web site (the first 32 pages). Michael reminded the members that the original application for a \$22,000 grant was not accepted and the \$5,000 grant received under the contract narrative "As part of a series of booklets that teach about the value of historic resources and the importance of community planning, the Town of Saugerties will publish a booklet on "Guidelines for Historic Preservation." Materials shall be reviewed by State Historic Preservation Office (SHPO) staff before final production." which left the publishing method and scope of the project open to what could be done under the budget restraints. The decision had been made to digitally publish and distribute through the town web site and this had been completed by the contract

deadline. Discussion with Lorraine Weiss in attendance at our September, 2011 meeting where the electronic version was unveiled along with the brochure for promoting the web address, for a special Ulster County Heritage Week presentation, allowed that the contract could remain open for adding to the series and that additional funds could be made available. Since that time text for the third section was submitted to the State and has been returned after review and editing by Julian Adams.

Josh is working under the understanding that a hard copy is still needed for limited distribution to complete the grant requirements. The document is meant to be 64 pages in length with 32 pages completed. Photographs need to be added as well as historic roads, historic stone walls and Opus 40.

Josh stated that the Town Board must approve the complete publication. Barry believes that the Commission does not need permission to produce a report under the name of the Commission. The Town has to approve only if the Commission has asked for money. The approval was needed to publish the seals of the town and village on the brochure.

Josh stated that the Guidelines must be approved by both the Town and Village boards. As a town Commission we work under the authority of the town.

Stephen says that the Commission needs to complete the Historic Guidelines document. Josh says that in order to present a useful argument to the town the guidelines have to be finished. Michael says that the guidelines must be finished for the commission and the review board to have a public document on which they base decisions and the reason to have the guidelines is to allow the Commission and Board to know what needs to be done. The examples within the third section of the guidelines are mostly from the village. Michael needs examples and photographs and the formatting needs to be done. Michael sent copies to the Commission about a year ago. Michael feels that he is at a point where he cannot be helped. Susan asked, "When do you (Michael) for see the project completed." Michael responded that the project will be completed, "when the snow flies." Michael stated that the last part of the document has to be started from scratch. This is the section on historic roads, pathways, stone walls, and parks, centered around Opus 40. In total three more parts of the historic guidelines need to be completed and submitted. One part just needs photographs. Then the part on landscape, as mentioned above. The final part is just functional and would include the Commission's responsibilities, forms that need to be filled out, etc.

Josh stated that the final report on the grant is due on November 1, 2012. This will allow for the completion of the \$5,000 which is the grant. The completion funds will be in the neighborhood of \$1,900. \$518.00 will be to distribute the brochure. The \$1,400 which is then left could be utilized to print the entire set of Guidelines for the limited distribution to the town clerk, historical society, library, village clerk, etc. Josh is working on the final report. Michael reiterated that publication was complete relative to what was done during the contract period but the guidelines are necessary and must be fully completed. Michael gave Josh an estimate of 120 hours of involvement in the unpublished third section as it stood at the end of the contract period.

3. Heritage Week and our responsibility for promoting heritage education. We did not notice much advertisement from the County for the Cultural Heritage week. The Commission produced a program at the Community Room of the Library. Michael produced a wonderful program using images of maps, pictures and documents, which he projected.

4. Susan announced that the copies of the four tour booklets have been donated to the county. Michael spoke on the radio with Gary Bischoff and then spoke to the Kiwanis about Saugerties history.
5. Discussion of continuity and having an auxiliary and alternates. Michael stated that 'we' need more younger people. The Zoning Board of Appeals has auxiliaries in case of need. The Planning Board also has the same plan. Graydon would be willing to be a part of an auxiliary group and an alternate, who would attend meetings but would not be voting or be called a Commissioner. Susan brought up a name of a man who is interested in stone, who may be interested in this Commission. Michael also mentioned another person, who is also interested in stone work. Stephen moved to nominate Graydon as an alternate, seconded by Susan. Josh, aye, Michael Sullivan Smith, aye, Stephen, aye. Barry, aye; Susan, aye. Unanimous. Graydon was asked to provide a resume.
6. New business: Michael distributed a proposed resolution for the use of office space in the Town Hall. He has requested response from the Commissioners.
7. Old business: Susan called Barbara Gentile who stated that she has sent the photographs.

Susan has received the pictures Barbara Gentile is very interested in discovering who the original owner of the house is. Michael has taken the photographs to file.

Barry plans to photograph the foam boards to give to the Saugerties Historical Society, and he will keep the foam boards at his home until an office is available.

Susan announced that the Library has been having a series of group meetings and she had been invited. She suggested that the History Room be given better staffing and become a more integral part of the community.

There being no further business the meeting was adjourned at 8:58 pm.

Audrey Klinkenberg

Secretary