

Historic Preservation Commission Meeting
MONDAY
September 21, 2015 at 5 PM
Minutes

Present: Stephen Shafer, chair pro tem, Stefan Yarabek, Michael Sullivan Smith.

Excused: Barry Benepe, Susan Puretz

Liaison: Bill Schirmer, Town Councilman who arrived at 5:40 p. m.

Secretary: Audrey Klinkenberg, Town Historian

Moved by Michael and seconded by Stephan that the minutes for June, 2015, be approved as submitted. Note that the July meeting did not reach a quorum and August meeting had been cancelled at the June meeting.

Update on Historic House Event that is scheduled for Oct 17. Estimates for expected costs, especially printing of multiple copies of the guidelines, will be presented. Susan, who is absent, submitted a written report. This report is filed with these minutes. There was a discussion of the number of invitations that were sent, over 600. The Saugerties Performing Arts Factory (SPAF) will host event at a cost of \$250.00. The guidelines will be distributed to those who attend the event.

There was a discussion of the type of printing and binding would be used for the Guidelines. The work will be done by the The Copy Hut, in Kingston. There will be a meeting of the House Event committee on Friday, Sept 27, at 3:00 pm at SPAF. Their budget was presented and is filed with these minutes. The planned budget, not counting reproduction of the guidelines is \$750.00 to 950.00 from the house tour monies, dependent on the number of persons who attend particularly in regard to the cost of refreshments.

Stephen suggests that 200 copies of the guidelines be printed. The copy which was presented as a sample, is not acceptable. The photos are poorly reproduced, and the printing has dark blocks in the copy. The Commission members are not clear as to the origin of this particular copy. The Commission would prefer the spiral binding for the guidelines. The cost would come from the Commission Budget.

Stephen reported that the amount in the Historic Preservation Commission, per Julie Dunn is \$4,409.33.

According to The Copy Hut estimate 200 copies of the guidelines would cost \$1,120. Five hundred and sixty dollars (\$560.00) per hundred. Michael will visit The Copy Hut sometime in the next week. He will take them a digital file, approve copy quality, and commission the printing, spiral binding and covering (with clear plastic sheet) of as close to 200 copies as can be done for less than \$1300. He will open an account in the name of Town of Saugerties Historic Preservation Commission [or something like that] so that there will be no tax on the job or any other job like it for HPC at Copy Hut. Copy Hut needs to know that HPC is a part of Town Government, will probably ask for an exemption letter unless they already have an account with

Saugerties Town. Michael will also have them do some blowups of photo images for the Oct 17 event.

It was moved by Stefan and seconded by Michael that the expenditure \$950.00 for the non-printing expenses of the Historic House Event be approved, and also to approve an amount not to exceed \$1,300 for the printing of the guidelines. Michael, aye; Stefan, aye; Stephen, aye. Unanimous.

The Holiday Inn proposal for a site on Old King's Highway next to a designated stone house was next on the agenda. Bill Schirmer reported that the planning board has met and the project has been scaled down to two buildings, the hotel and perhaps a restaurant.

History map update. In the absence of Barry Benepe, there is no update.

Possible designations: update

Staples Brickyard

Portion of Winston Farm or Augusta Savage Road

Persen House.

On the plan for Staples Brickyard, Bill and Stephen have been trying to find maps showing the outline of the area. Stephen spoke with the Palisades Park Commission, who does not have a map. There is a request from that Commission and DEC for bids to clean up an oil spill in the brickyard, found in 1996. Stephen will contact the head of the Palisades Park Commission to discuss the possibility of the designation of the brick yard. Michael has aerial photographs of the area to make a map.

Joint Grant request with Village Historic Review Board. Deferred due to absence of David Minch. It is suggested that Jonathan Shapiro be invited to a meeting.

Follow-up of decision last meeting that Barry send a memo to Alva Weeks re what Building Inspector should do when asked for a permit for work on a structure that is not designated but is on the 2005 Cultural Survey. There is no report due to the absence of Barry Benepe.

New business:

Plan budget for remainder of calendar 2015 aside from the Oct 17, 2015 event.

Michael suggests that the Commission joins the New York State Preservation League, sending the dues money this year for 2016 membership. Michael also suggests the Commission belong to the National Association of Preservation Commissions. This would be \$100.00 each. Stefan suggests that the Commission allocate \$700.00 for continuing consultation with Neil Larson for an update of knowledge of existing properties and addition of new properties to the survey. There is also the secretary's salary, \$120.00 and \$100.00 for postage.

Michael suggests that since the CLG offers education for members of Commissions, this Commission should take advantage of the training. There was a question as to whether the town budget includes a line item for education, otherwise to allocation \$150.00 from the Historic Preservation budget for this use, giving a total of \$1,270 for the rest of the year 2015.

Budget proposal for 2016. Stephen brought forth the following from Susan Puretz's addendum.

Secretary, \$500.00, Legal Notices \$200.00, Postage \$100.00, Membership in NY Preservation League, \$100. The Outreach Event, \$975.00. Membership in the Association of Preservation Commissions, \$100.00. Neil Larson consultation fees \$1000.00, education fees for the Commission, \$500.00. Total \$3475.00. Bill Schirmer stated that the budget should be submitted by September 30. Stephen will do so.

Note: The one thousand dollar (\$1000.00) consultation fee for Neil Larson is to be broken down into specific pieces totaling no more than \$1000. Michael is to supply these figures to Stephen before the 30th.

The Survey of Historic Houses in the Town of Saugerties is on line at the following address:
<http://saugerties.ny.us/content/Generic/View/100>

Future meetings. Third Monday of each month at 5 p. m. at the Conference Room in Town Hall.

Audrey Klinkenberg
Secretary