

## HISTORIC PRESERVATION COMMISSION MEETING

Monday, Oct. 15, 2007

**Attendance - Board Members:** Josh Randall, Barry Benepe, Susan Puretz, Michael Smith, and Cheryl Van Schaack, Secretary.

**1. Minutes of September Meeting:** Josh moved to accept the September minutes as amended. Michael Smith seconded the motion, and all were in favor. Note: the Secretary will send out the revised minutes.

**2. Report on the October 2<sup>nd</sup> Meeting with the Town Board:** Barry asked Cheryl to get a copy of the October 2<sup>nd</sup> minutes from Lisa Stanley and e-mail them to Commission members. Discussion followed as to the worth of the meeting and how to implement some of the positive ideas that came out of the meeting

**3. Alternative designation of Wynkoop Farm, Cemeteries and Roads:** The Commission discussed the possibility of alternative designation for the farm, the three cemeteries and Niger Road and the need for access to the property.

MOTION: (Randall/Smith) To put on hold any action on this topic.

ACTION: Passed

**4. Proposed Guidelines:** Josh reported on the status of his project to create a pamphlet containing the Commission's guidelines (modeled after the pamphlet produced by Kingston). Josh will have a draft for the Commission's consideration by the January meeting.

**5. Continued Public Hearing on Proposed Designation of Third Brink House:**

MOTION: (Puretz/Benepe) To close this hearing due to the lack of historical documentation currently available.

**ACTION:** Motion Approved: Barry Benepe: Yes Susan Puretz: Yes Josh Randall: abstained. Michael Smith: Yes

**6. Proposed Designation of McCabe House:**

Copies of pictures and paperwork for the McCabe House were distributed.

MOTION: Establish a Public Hearing on the proposed designation of the McCabe House for November 19<sup>th</sup> 2007

**ACTION:** Motion approved 4-0

**7. Proposed Designation of James Brink (Anchorage Farm) on Mynderse Street:**

MOTION: Establish a Public Hearing on the proposed designation of the James Brink House (Anchorage Farm) for November 19<sup>th</sup> 2007

**ACTION:** Motion approved 4-0

**8. Proposed Designation of Clark Van Vlierden House at 311 Clark Van Vlierden Road:**

Barry said that there is a Farm House & Carriage Barn on the property. The history goes back to 1897.

**MOTION:** Establish a Public Hearing on the proposed designation of the Clark Van Vlierden House for November 19<sup>th</sup> 2007

**ACTION: Motion approved 3 abstained 1** Barry Benepe: abstained, Susan Puretz: Yes, Josh Randall: Yes, Michael Smith: Yes

Discussion followed as to the documentation that should be available and to the logistics involved in the Public Hearing for the three properties that the Commission will be considering on November 19<sup>th</sup>. Notice will go out on Nov. 5<sup>th</sup>.

**9. Other Old Business:**

**A.** Frequently Asked Questions (FAQ'S)

Michael reported on the current status of this project and distributed the newly edited version. Leeann will have John Vagianelis look this over for approval. Discussion followed as to how the FAQ's will be brought to the public's attention. Distribution will include being sent to both local newspapers with photographs (photographs to be possibly selected at the Commission's next meeting) and having Leeann place it on the website.

**B.** Summary of Actions: Barry would like to create a summary of all previous actions of the Commission (including minutes, designations, any certificate of appropriateness that have been issued, etc.). Josh volunteered to take on this project.

**C.** Other Assignments: Barry asked Susan if she would create a letter to be sent to homeowners for an application of designation. Barry asked if Michael could make a copy of a big map showing the stone houses.

**10. New Business:**

**A.** Barry talked to Eileen Steyer about designating a Historic District in Katsbaan. Josh said that we should put this off until after the New Year.

**B.** Susan asked if our "Request of Certificate of Appropriateness" is done. Barry said yes, and it's available at the Town Clerks office.

**C.** Report on NYS Office of Historic Preservation

Susan reported that based on a newspaper article about the Rochester Preservation Commission, she has contacted the NYS Office of Historic Preservation to see if some type(s) of workshop(s) can be arranged for our Commission. There are several possibilities including a Power Point Presentation on the history and benefits of local historical preservation.

1. As a side note, Susan indicated that there seems to be some confusion over the application for Certified Local Government -- Julian Adams, the coordinator of that program has not seen our application. Leeann said she would request a copy of the ordinance and send it again; even though it was sent in several years ago.

**D.** Creative uses of historic structures: Susan shared an article about creative uses of historic structures (which Leeann will duplicate for the commission). Susan also said that the Vuillard Houses in NYC were preserved intact by building the Palace Hotel behind and adjacent to them.

**Adjournment:** Josh Randall moved to adjourn the meeting, seconded by Michael Smith, and approved unanimously. Meeting adjourned at 9:30 p.m.

The next meeting will be held, Monday, November 19<sup>th</sup> @ 7 p.m.

Cheryl Van Schaack, Recording Secretary