

**TOWN OF SAUGERTIES**  
**DEPARTMENT OF PARKS, RECREATION AND BUILDINGS**  
**845-246-5890 x 310 [parksinfo@saugertiesny.gov](mailto:parksinfo@saugertiesny.gov)**

**PAVILION PERMIT APPLICATION**

This permit authorizes: \_\_\_\_\_  
 (Contact person & name of group or organization)

Address: \_\_\_\_\_ Tele. #: \_\_\_\_\_

Email: \_\_\_\_\_

**Name and Address Refund Check Mailed To:** \_\_\_\_\_

To have use of the indicated Pavilion, of the Town Of Saugerties, at the dates and times specified.

**Check:** Large Cantine Pavilion \_\_\_\_\_ Small Cantine Pavilion \_\_\_\_\_  
 Cantine Soccer Pavilion \_\_\_\_\_ Glasco Mini Park Pavilion \_\_\_\_\_

Date of Use \_\_\_\_\_ Times: From \_\_\_\_\_ to \_\_\_\_\_ Anticipated Number of People: \_\_\_\_\_

Do you desire use of Kitchen? \_\_\_\_\_ Lights? \_\_\_\_\_ **If so, you must pick key up from TOWN CLERK.**

<b>Facility Use Fees:</b>	<b><u>Resident</u></b>	<b><u>Non-Resident</u></b>	<b><u>Resident</u></b>	<b><u>Non-Resident</u></b>
Large Cantine Pavilion:	\$130.00	\$155.00	All Other Pavilions: \$100.00	\$120.00
Alcoholic Beverage Permit:	\$120.00	\$135.00	Refundable Deposit: \$150.00	\$180.00
ABP Refundable Deposit	\$135.00	\$160.00	Microphone / PA: \$30.00	\$40.00
Downstairs Room Only:	\$55.00	\$65.00	(Large Pavilion Only)	

Do you desire an Alcoholic Beverage Permit? \_\_\_\_\_ Alcoholic beverages are to be consumed at said Pavilion only, and not on any fields, roadways, parking lots, or grounds. The open container law is strictly enforced in the Complex and at all Town owned facilities. Additionally, you are responsible for and subject to NYS Social Host Law. The Town of Saugerties is not liable, in any way, for any alcoholic related incidents and by the placement of your signature, below, Permit Holder understands and agrees, said Permit additionally serves as Hold Harmless Agreement and releases the Town of Saugerties any and all action(s) related to alcoholic beverages and consumption.

**I/We agree to the above Terms & Conditions, along with the Terms, Conditions, Rules, Regulations and Laws as detailed on the REVERSE SIDE of this Application Document:**

**Applicant Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please Print Name** \_\_\_\_\_

For Town Use Only: Date Of Application: \_\_\_\_\_ Deposit/Fee Received By: \_\_\_\_\_

Amount: \$ \_\_\_\_\_ Check #: \_\_\_\_\_ Date: \_\_\_\_\_

**APPLICATION BECOMES A PERMIT FOR USE ONLY AFTER IT HAS BEEN SIGNED**

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**It is understood by the Applicant that the use is assumed under the following Terms, Conditions, Rules, Regulations, Obligations and Laws:**

1. **The entire Cantine Veterans Memorial Complex is a SMOKE FREE FACILITY. NO SMOKING IS PERMITTED ON/IN ANY PAVILIONS, BUILDINGS, FIELDS, COURTS, GROUNDS, ROADWAYS, ETC.**
2. Permit applicant is responsible for any damage to facilities other than normal wear.
3. Permit applicant is to effect clean-up whereby the facilities are left in the condition in which they were found. This includes the Pavilion, along with the Kitchen, if utilizing. Additionally, all tables are to be left as found, along with all other items.
4. Cooking is not allowed under the Pavilion. All cooking units are to be situated at least 10 feet from the Pavilion.
5. Electrical receptacles are for the use of low amp electrical units only and are not to be used for heavy amp equipment.
6. **NO Dogs or Animals are allowed on/in any pavilions, buildings, fields, courts, grounds, roadways, etc., as per Local Laws contained in Chapter 224 of the Municipal Code of the Town of Saugerties.**
7. All Pavilions close at 11:00pm. No playing of loud music after 10:00pm. Further, the Complex closes at 11:00pm. All individuals and vehicles must be off the grounds by that time.
8. If the pavilion kitchen and/or lights are used, permit applicant is responsible for turning off all lights (switches in kitchen) and locking the kitchen upon departure. All Town owned items must also be secured in the kitchen.
9. When filling out the "Anticipated Number of People" line, be as accurate as possible. Deliberate fabrication could result in a forfeiture of your deposit or denial of future requests for use of Town facilities.
10. The practice of "Double Booking" to provide a rain date is not permitted, except under extenuating circumstances.
11. Playgrounds and related Playground Equipment must be used for the specific purpose(s) and age designed for, ONLY, and for no other purposes whatsoever. Likewise, with all basketball and tennis courts, skate park, etc.
12. **Garbage and Recycling Receptacles are provided. Please dispose of garbage and recycling, accordingly, in the proper receptacles. Separating Recyclables and Recycling is mandatory, per Ulster County Recycling Law. Recycling is single stream. You do NOT have to remove garbage and recyclables from the pavilion, removal and disposal is included in your use fee.**
13. If any additional or more elaborate services are required (electrical, additional tables, security and/or vehicle control, grounds, use of a ballfield, etc.) you must contact the Department Of Parks, Recreation, & Buildings, at 246-5890, at least 30 days prior to your reservation date.
14. If during the time you are using the facilities, anything occurs which should be attended to immediately (plumbing or electrical problems, accidents, damage, etc.), and there are no Department Employees and/or Security on duty, phone Saugerties Police, at 246-9800, to report the situation so that they can arrange for a remedy.
15. In addition to violations of the above, the deposit shall also be forfeited through failure to use the facilities as reserved (except due to inclement weather) unless this permit has been returned at least three (3) weeks prior to the reservation date.
14. **IN ADDITION TO THE ABOVE, ALL USE OF PAVILIONS AND ALL OTHER FACILITIES, COMPONENTS, AMMENTIITES, ETC. WITHIN THE CONFINES OF THE CANTINE VETERANS MEMORIAL COMPLEX, ALONG WITH ALL OTHER TOWN OWNED FACILITIES AND SATELLITE PARKS, INCLUDING GLASCO MINI-PARK MUST BE USED IN ACCORDANCE WITH ALL LOCAL LAWS PERTAINING TO, AND GOVERNING USE OF, ALL TOWN OWNED FACILITIES AS PER CHAPTER 224 OF THE MUNICIPAL CODE. VIOLATION(S) WILL RESULT IN LOSS OF DEPOSIT, POSSIBLE FORFEITURE OF FUTURE USE PRIVILEGES. SHOULD VIOLATION(S) BE TO AN EXTENT TO WARRANT, VIOLATORS FACE POSSIBLE CRIMINAL PROSECUTION.**

**We appreciate your considerations with use of our Facilities. We hope you find our facilities, amenities and services to your satisfaction. If there is anything you are dissatisfied with, please do not hesitate in bringing to our attention. We welcome your inputs and suggestions. Additionally, we wish you the very best of luck and success with your event. Hope to see you back soon.**

**THANK YOU!!!**