

**ORGANIZATIONAL MEETING – JANUARY 3, 2018**

The Organizational Meeting was held on Wednesday, January 3, 2018 at 7:00 p.m. at the Frank D. Greco Multi-Purpose Building located on the corner of Market and Robinson Streets in the Village of Saugerties. The meeting was opened with the Pledge of Allegiance with the following members present:

Councilman Paul Andreassen  
Councilwoman Leeanne Thornton  
Councilman Mike Maclsaac  
Councilman John Schoonmaker  
Supervisor Fred Costello

**SUPERVISOR’S COMMENTS:**

Supervisor Costello welcomed all new board members. Although he has run meetings in the past, it’s exciting to preside over the first one as Supervisor.

**APPROVAL OF MINUTES:**

Motion made by Supervisor Costello, seconded by Councilwoman Thornton to approve the minutes of Pre-Board and Town Board Meeting of December 19, 2017 and Special Town Board Meeting on January 1, 2018, carried.

**APPROVAL OF BILLS:**

Motion made by Supervisor Costello, seconded by Councilwoman Thornton to approve the bills as presented, carried.

General fund	\$90,641.63
General Outside Village	7,298.05
Highway	7,493.10
Barclay Heights Sewer	723.49
Glasco Sewer	971.01
Malden Sewer	190.40
Kings Highway Sewer	19.04
Glasco Water	2,232.36
Malden water	190.40
Kings Highway Water	19.04
Bluestone Park Water	19.01

**MOTIONS & RESOLUTIONS:**

Motion made by Councilwoman Thornton, seconded by Councilman Andreassen to designate the Saugerties Times as the official newspaper of the Town of Saugerties pursuant to Section 64 (1) of the Town Law and to designate the Kingston Daily Freeman as an additional newspaper for the publication of such notices, resolutions and ordinances at the option of the Town Board for 2018.

Vote: Adopted – 5 Yes

Motion made by Supervisor Costello, seconded by Councilwoman Thornton to appoint the following as the official bank for the Town of Saugerties for 2018: M&T Bank.

Vote: Adopted – 5 Yes

Motion made by Councilman Maclsaac, seconded by Councilman Schoonmaker to appoint George Redder as an attorney for the Town of Saugerties to handle all legal work for the Zoning Board of Appeals and Planning Board, actions in which the Saugerties Town Board is an involved agency, SEQR purposes, highway department, FEMA and will be responsible for motions and resolutions required by the Saugerties Town Board for 2018.

Vote: Adopted – 5 Yes

Motion made by Councilman Schoonmaker, seconded by Supervisor Costello to appoint John Greco as an attorney for the Town of Saugerties for the purpose of handling prosecution for Animal Control, Building Inspector, Police Department, HUD, will be responsible for working with the Assessor's Office in all tax cases, will be responsible for all legal work required in the Water & Sewer District, special prosecutor for traffic tickets and will be responsible for motions and resolutions required by the Saugerties Town Board for 2018.

Vote: Adopted – 5 Yes

Motion made by Councilman Andreassen, seconded by Supervisor Costello to appoint Gary Newkirk who is an associate with Pattison, Koskey, Howe & Bucci, CPAs, PC as the Town of Saugerties Accountant for the year 2018.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Supervisor Costello to appoint Audrey Klinkenburg as the Town of Saugerties Historian for the year 2018.

Vote: Adopted – 5 Yes

Motion made by Supervisor Costello, seconded by Councilman Andreassen to appoint Brinnier & Larios, PC as the Town of Saugerties Engineers for 2018.

Vote: Adopted – 5 Yes

Motion made by Councilman Maclsaac, seconded by Councilman Schoonmaker to appoint Nick Monaco as Information Systems Support Consultant at an hourly rate of \$50.00 per hour for the year 2018.

Vote: Adopted – 5 Yes

Motion made by Councilman Schoonmaker, seconded by Councilman Andreassen to appoint Daniel Shuster as the Town of Saugerties Consulting Planner for the year 2018.

Vote: Adopted – 5 Yes

Motion made by Councilman Andreassen, seconded by Supervisor Costello to appoint Lisa Stanley, Saugerties Town Clerk, as Registrar of Vital Statistics for 2018.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Andreassen to appoint Leslie Duffy, Saugerties Deputy Town Clerk, as Deputy Registrar of Vital Statistics for 2018.

Vote: Adopted – 5 Yes

Motion made by Supervisor Costello, seconded by Councilman Schoonmaker to approve that the weekly expense vouchers be submitted for auditing to the Town of Saugerties bookkeeper by the Friday prior to the scheduled Town Board meeting and that all claims or vouchers must be accompanied with purchase bills or receipts of purchased items and initialed/signed by department heads where applicable.

Vote: Adopted – 5 Yes

Motion made by Councilman Maclsaac, seconded by Supervisor Costello to have the Saugerties Town Board meetings start at 7:00 p.m. at the Frank D. Greco Senior Center on Market Street in Saugerties, NY for 2018 on: January 3 & 17, February 7 & 21, March 7 & 21, April 4 & 18, May 2 & 16, June 13, July 11, August 15, September 5 & 19, October 3 & 17, November 7 & 21 and December 12.

Vote: Adopted – 5 Yes

Motion made by Councilman Schoonmaker, seconded by Supervisor Costello to approve the following dates for the town offices to be closed in 2018: January 1<sup>st</sup> for New Year's Day; January 15<sup>th</sup> Martin Luther King Jr. Day; February 12<sup>th</sup> Lincoln's Birthday; February 19<sup>th</sup> President's Day; March 30<sup>th</sup> Good Friday; May 28<sup>th</sup> Memorial Day; July 4<sup>th</sup> Independence Day; September 3<sup>rd</sup> Labor Day; October 8<sup>th</sup> Columbus Day; November 6<sup>th</sup> Election Day; November 12<sup>th</sup> Veteran's Day; November 22<sup>nd</sup> Thanksgiving Day; November 23<sup>rd</sup> day after Thanksgiving; December 25<sup>th</sup> Christmas.

Vote: Adopted – 5 Yes

Motion made by Councilman Andreassen, seconded by Councilwoman Thornton to authorize the Town of Saugerties Supervisor to designate use of his signature stamp where deemed necessary according to Town Law Section 29(30).

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Andreassen to approve a charge of \$35.00 on each check tendered for payment and returned for insufficient funds, according to Section 85 of the General Municipal Law.

Vote: Adopted – 5 Yes

Motion made by Supervisor Costello, seconded by Councilman Schoonmaker to appoint the Town Board members to serve as liaisons for the following:

HUD – Leeanne Thornton  
Parks (Recreation) & Buildings – Paul Andreassen  
Transfer Station – John Schoonmaker  
Justice Court – Fred Costello  
Buildings & Zoning Codes – Mike Maclsaac  
Planning Board – Mike Maclsaac  
Zoning Board of Appeals – Mike Maclsaac  
Police – Fred Costello  
Assessors – Mike Maclsaac  
Water & Sewer – Paul Andreassen  
Dog Control – John Schoonmaker  
Public Cable Access – Leeanne Thornton  
Historian – Leeanne Thornton  
Conservation Advisory Committee – Mike Maclsaac  
Tourism Committee – Paul Andreassen & John Schoonmaker  
Library – Leeanne Thornton  
Diaz Ambulance – John Schoonmaker  
Comprehensive Planning Committee – Leeanne Thornton  
Boys & Girls Club – Leeanne Thornton  
Ethics Committee – Paul Andreassen  
Historic Preservation Commission – Paul Andreassen & John Schoonmaker  
Property Assessment Advisory Committee – Mike Maclsaac  
Biodiversity Assessment Team – Leeanne Thornton  
Historical Society – Leeanne Thornton  
Board of Assessment Review (BAR) – Mike Maclsaac  
Bristol Beach Finance & Outreach Advisory Committee – Leeanne Thornton

Vote: Adopted – 5 Yes

Motion made by Councilman Maclsaac, seconded by Supervisor Costello to approve the Town of Saugerties Procurement Policy, as on file, as required by General Municipal Law Section 104b, which was revised on January 1, 2012.

Vote: Adopted – 5 Yes

Motion made by Councilman Schoonmaker, seconded by Councilman Andreassen to re-adopt Resolution #94-241 (as on file), dated December 21, 1994 and modified on February 4, 2004, which approves the Town of Saugerties Investment Policy as it conforms with General Municipal Law Section 39.

Discussion: Councilman Maclsaac questioned if this is how the tax money is invested and Supervisor Costello confirmed.

Vote: Adopted – 5 Yes

Motion made by Councilman Andreassen, seconded by Councilman Maclsaac to appoint the following individuals to the Bristol Beach Finance & Outreach Advisory Committee for 2018: Lanny Walter and Mike Harkavy.

Discussion: Supervisor Costello said these individuals are the first to be appointed, there will be additional people on the committee. They were part of the group that contributed to the Bristol Beach project through Winston Alliance.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Andreassen to appoint the following individuals to serve on the Recreation Advisory Committee for 2018: Bill Ball, Len Bouren, Lisa Greco, Stephen Dodig, William Creen, Jr., Kevin Pendergast, Joe Gavner, Rich Koegel and Joe Quirk.

Vote: Adopted – 5 Yes

Motion made by Supervisor Costello, seconded by Councilman Maclsaac to appoint the following individuals to serve on the Conservation Advisory Committee: Mike Harkavy, Skip Arthur, Mary Anne Wrolsen, Mary O'Donnell, Elizabeth Shafer, Al Bruno, Ann Bryan, Patrick Wadden and James "Spider" Barbour (Honorary Member).

Vote: Adopted – 5 Yes

Motion made by Councilman Maclsaac, seconded by Councilman Schoonmaker to appoint Mary O'Donnell as the chair to the CAC for 2018.

Vote: Adopted – 5 Yes

Motion made by Councilman Schoonmaker, seconded by Councilman Andreassen to appoint the following individuals to serve on the Water & Sewer Advisory Committee for 2018: Linda Sasso, Ray Mayone, Rocco Pietrofessa, Sandra Pietrofessa, John Poll and Doug Petit.

Discussion: Supervisor Costello added that Fran Heinlein served on this committee for a long time and she recently passed away, we will miss her.

Vote: Adopted – 5 Yes

Motion made by Councilman Andreassen, seconded by Supervisor Costello to appoint the following individuals to serve on the Cable Access Committee for 2018: Gus Pedersen, Matthew Phillips, John Kelley, Dr. Bill Maliha and Paul O'Malley.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Andreassen to appoint the following individuals to serve on the Tourism Committee for 2018: Mark Smith and Peggy Schwartz.

Discussion: Supervisor Costello added that we may add more people to this committee.

Vote: Adopted – 5 Yes

Motion made by Supervisor Costello, seconded by Councilman Schoonmaker to appoint the following individuals to serve on the Comprehensive Planning Committee for 2018: Pat Fitzsimmons, Carol Ann Mayone, Josepha Gutelius, Barry Benepe, Susan Weeks, Sam Dederick, Bob Dederick, Randy Ricks and Steve Hubbard.

Vote: Adopted – 5 Yes

Motion made by Councilman Maclsaac, seconded by Councilwoman Thornton to appoint the following individuals to serve on the Biodiversity Assessment Team for 2018: Gerry Marzec, Sarah Mecklem, William Trumpbour and Mark Knaust.

Vote: Adopted – 5 Yes

Motion made by Councilman Schoonmaker, seconded by Councilwoman Thornton to appoint the following individuals to serve on the Property Assessment Advisory Committee for 2018: Jamie Fine, Mary Frank, Stewart Fox, Al Bruno and Richard Walker.

Vote: Adopted – 5 Yes

Motion made by Councilman Andreassen, seconded by Councilwoman Thornton to appoint the following individuals, Jeanne Goldberg to serve on the Zoning Board of Appeals with a five (5) year term that expires on December 31, 2022.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Andreassen to appoint Jeanne Goldberg as chair of the Zoning Board of Appeals for 2018.

Vote: Adopted – 5 Yes

Motion made by Supervisor Costello, seconded by Councilwoman Thornton to appoint Sam Dederick as vice-chair of the Zoning Board of Appeals for 2018.

Vote: Adopted – 5 Yes

Motion made by Councilman Maclsaac, seconded by Councilman Schoonmaker to appoint the following individual, Patti Kelly to serve on the Zoning Board of Appeals as an alternate for a one (1) year term that expires on December 31, 2018.

Vote: Adopted – 5 Yes

Motion made by Councilman Schoonmaker, seconded by Councilwoman Thornton to accept the resignation of Paul Andreassen from the Planning Board.

Vote: Adopted – 4 Yes (Councilman Andreassen recused)

Motion made by Councilwoman Thornton, seconded by Supervisor Costello to appoint the following individuals, Dan Ellsworth to serve on the Planning Board to fill the remainder of the term vacated by Paul Andreassen which is for a 7 (seven) year term that expires on December 31, 2023.

Vote: Adopted – 4 Yes (Councilman Andreassen recused)

Motion made by Supervisor Costello, seconded by Councilman Andreassen to appoint the following individual, Carol Furman to serve on the Planning Board for a seven (7) year term that expires on December 31, 2023.

Vote: Adopted – 5 Yes

Motion made by Councilman Maclsaac, seconded by Councilman Schoonmaker to appoint the following individual, Robert Hlavaty to serve on the Planning Board as an alternate for a one (1) year term that expires on December 31, 2018.

Vote: Adopted – 5 Yes

Motion made by Councilman Schoonmaker, seconded by Councilman Andreassen to appoint Howie Post as chair of the Planning Board for 2018.

Vote: Adopted – 5 Yes

Motion made by Councilman Andreassen, seconded by Councilwoman Thornton to appoint William Creen as vice-chair of the Planning Board for 2018.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Andreassen to accept the resignation of Cindy Saporito from the Ethics Committee.

Discussion: Supervisor Costello thanked Cindy for her years of service, we are grateful.

Vote: Adopted – 5 Yes

Motion made by Supervisor Costello, seconded by Councilman Andreassen to appoint Gregory Roque to the Ethics Committee with a term of five years to expire on December 31, 2022.

Discussion: Supervisor Costello said he is an inspirational individual; this committee is balanced by diverse political parties.

Vote: Adopted – 5 Yes

Motion made by Councilman Maclsaac, seconded by Councilman Andreassen to appoint Jim Pepler to the Ethics Committee to fill the remainder of the term vacated by Cindy Saporito which is through December 31, 2019.

Vote: Adopted – 5 Yes

Motion made by Councilman Schoonmaker, seconded by Supervisor Costello to appoint the following individuals to serve on the Saugerties Transportation Advisory Council (STAC) for 2018: Sgt. Jorge Castagnola, Doug Myer, Al Bruno, Laura Phillips, Glen Jones and Brian Carmody.

Vote: Adopted – 5 Yes

Motion made by Councilman Andreassen, seconded by Councilman Schoonmaker to approve the standard IRS allowance for mileage reimbursement at a rate of 54.5 cents per mile, effective January 1, 2018.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Andreassen granting Julie Dunn a stipend of \$67.30 per week beginning January 1, 2018 for the added work load she has incurred by accepting Administrative Procedures and accounting for all “NY Rising Projects” created by the “Governor’s Storm Recovery Effort (GOSER)” grant program.

Vote: Adopted – 5 Yes

Motion made by Supervisor Costello, seconded by Councilman Andreassen to approve the revised Salary recommendations, guidelines and grade schedule, on file, previously approve on May 4, 2016 for part-time, temporary full-time, call-out, security and seasonal staffing in the Parks & Buildings Department, not covered in the Non-Represented Memorandum of Agreement (NRMOA), along with Summer Youth Recreation Program Staffing, effective January 1, 2018, as per the recommendation of the Summer Youth Recreation Program Director and the Parks & Buildings Superintendent.

Vote: Adopted – 5 Yes

Motion made by Councilman MacIsaac, seconded by Councilman Schoonmaker to approve the salary of \$71,033.00 for Greg Chorvas, Department Head for the Town of Saugerties Parks & Building Department.

Discussion: Councilman Andreassen added that this board did not approve the budget that has all of the raises in it, it was the previous board.

Vote: Adopted – 5 Yes

Motion made by Councilman Schoonmaker, seconded by Supervisor Costello to approve the salary of \$100,000.00 for Joe Sinagra, Police Chief for the Town of Saugerties.

Vote: Adopted – 5 Yes

Motion made by Councilman Andreassen, seconded by Supervisor Costello to approve the salary of \$80,000.00 for Captain Steve Filak of the Town of Saugerties Police Department.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Supervisor Costello to approve the salary of \$64,938.00 for Alvah Weeks, Department Head for the Town of Saugerties Building Department.

Vote: Adopted – 5 Yes

Motion made by Supervisor Costello, seconded by Councilman Schoonmaker to approve the salary of \$59,392.00 for Alice Mumper, Department Head for the Town of Saugerties HUD Department.

Discussion: Supervisor Costello added that the HUD department is funded through the federal government.

Vote: Adopted – 5 Yes



Motion made by Councilman Maclsaac, seconded by Supervisor Costello to approve the salary of \$74,750.00 for Frank Orlando, Department Head for the Town of Saugerties Assessor's Office.

Vote: Adopted – 5 Yes

Motion made by Councilman Schoonmaker, seconded by Supervisor Costello to appoint Elly Monfett as Animal Control Officer in a permanent capacity for the Town of Saugerties Animal Control Department.

Discussion: Supervisor Costello said that Elly passed the Civil Service test.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilwoman Thornton, seconded by Supervisor Costello to approve the salaries, as approved in the budget, as listed for 2018 for elected officials: Supervisor at \$37,500.00, Town Board Members (4) at \$11,000.00 each, Receiver of Taxes at \$38,758.00, Town Clerk at \$43,000.00, Highway Superintendent at \$66,300.00 and Court Justices (2) at \$29,097.50 each.

Vote: Adopted – 4 Yes (Councilman Andreassen recused)

Motion made by Councilman Andreassen, seconded by Councilwoman Thornton to rescind the following motion from December 19, 2017 regarding approving a lease and PILOT agreement for the use of the town transfer station property by East Light Partners for the purpose of installing a solar array on a footprint acceptable to the town at a rate agreed upon for the rental of the property during pre-development, the leasing agreement and PILOT, and authorizing the town supervisor to execute the same.

Discussion: Supervisor Costello explained that we need to allow for public referendum.

Vote: Adopted – 5 yes

Motion made by Supervisor Costello, seconded by Councilman Maclsaac to approve the following resolution, as on file, authorizing the town supervisor to execute a land lease and PILOT agreement with ELP Saugerties Solar, LLC for town property located at 1765 State Route 212, Saugerties, NY.

Discussion: Supervisor Costello said this is the old landfill site and would become a revenue source. Councilman Maclsaac is proud to have green energy. Councilman Andreassen added that he would like to commend Vern Benjamin for doing the bulk of the work.

Vote: Adopted – 5 Yes

Motion made by Councilman Maclsaac, seconded by Councilman Andreassen to appoint Mary McNamara as the Town of Saugerties representative on Lower Esopus Creek matters.

Vote: Adopted – 5 Yes

Motion made by Councilman Schoonmaker, seconded by Councilman Andreassen to appoint Mike Maclsaac as the town of Saugerties representative to the Ulster County Climate Smart Committee.

Discussion: Councilman Maclsaac found out about this county committee and no one from Saugerties attends and he is happy to do so.

Vote: Adopted – 5 Yes

Motion made by Councilman Andreassen, seconded by Councilwoman Thornton to appoint Al Bruno as an alternate representative for the town of Saugerties on the Ulster County Planning Board from January 1, 2018 through December 31, 2021.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Andreassen to re-appoint Stephen Gakenheimer as “Deputy Highway Superintendent” for the year 2018 at a rate of pay of \$24.97 per hour or as per any wage increases as agreed upon in the collective bargaining agreement between the Town of Saugerties and the International Brotherhood of Teamsters, Local Union No. 445 for said hourly rate, plus a Deputy Stipend of \$163.47 per week.

Vote: Adopted – 5 Yes

Motion made Supervisor Costello, seconded by Councilman Schoonmaker to re-appoint Darcy Snyder to the position of ‘Secretary to the Highway Superintendent’ for the year 2018 at a rate of pay of \$20.57 per hour or as per the wage increases agreed upon in the collective bargaining agreement between the Town of Saugerties and Communication Workers of America Local Union No. 1120.

Vote: Adopted – 5 Yes

Motion made by Councilman Maclsaac, seconded by Supervisor Costello to approve a stipend of \$240.39 per week effective January 1, 2018 for Douglas Myer, Department Head of the Town of Saugerties Transfer Station.

Discussion: Supervisor Costello explained there have been significant changes, we are hauling garbage directly to the RRA.

Vote: Adopted – 5 Yes

Motion made by Councilman Schoonmaker, seconded by Supervisor Costello to accept the agreement, as on file, for the expenditure of highway monies in accordance with Section 284 of the Highway Law for the year 2018.

Discussion: Doug Myer explained to the board earlier that this agreement needs to be approved once per year of anticipated improvements, general maintenance.

Vote: Adopted – 5 Yes

Motion made by Councilman Andreassen, seconded by Councilman Schoonmaker to approve Travelers through Reis Insurance as property and casualty insurance carrier for the town of Saugerties for 2018.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Andreassen to appoint both Stephen Gakenheimer and Randy Ricks as the Town of Saugerties Civil Defense Deputy Directors for 2018.

Discussion: Supervisor Costello said that in the event of an emergency, they will work with all First Responders.

Vote: Adopted – 5 Yes

Motion made by Supervisor Costello, seconded by Councilwoman Thornton to allow Rose Bach, Court employee, to carry over 2 weeks unused vacation time from 2017 to be used in 2018.

Discussion: Supervisor Costello said we discourage this but sometimes it is necessary.

Vote: Adopted – 4 Yes (Councilman Andreassen recused)

Motion made by Councilman Maclsaac, seconded by Councilman Schoonmaker to add to the Parks & Buildings, Ice Arena’s part time call out list, Jaden Whitaker at a rate of \$10.75/hour per the recommendation of the Ice Arena Director and Parks & Buildings Superintendent.

Vote: Adopted – 5 Yes

Supervisor Costello said that this Organizational Meeting happens once a year and it is a snapshot of what will happen through the year. We are grateful for all volunteers.

Supervisor Costello appointed Leanne Thornton as Deputy Supervisor for 2018.

Motion made by Supervisor Costello, seconded by Councilman Maclsaac to adjourn Organizational Meeting at 7:50 p.m., carried.

**NEXT SCHEDULED MEETINGS:**

<b>Wednesday, January 17, 2018</b>	<b>Pre-Board Meeting</b>	<b>6:30 p.m.</b>
	<b>Town Board Meeting</b>	<b>7:00 p.m.</b>

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Town Clerk