

ORGANIZATIONAL MEETING – JANUARY 4, 2017

The Organizational Meeting was held on Wednesday, January 4, 2017 at 7:00 p.m. at the Frank D. Greco Multi-Purpose Building located on the corner of Market and Robinson Streets in the Village of Saugerties. The meeting was opened with the Pledge of Allegiance with the following members present:

Councilman William Schirmer
Councilwoman Leeanne Thornton
Councilman Fred Costello
Councilman James Bruno
Supervisor Greg Helsmoortel

SUPERVISOR’S COMMENTS: none

APPROVAL OF MINUTES:

Motion made by Supervisor Helsmoortel, seconded by Councilman Costello to approve the minutes of Pre-Board and Town Board Meeting on December 14, 2016 and Public Informational Meeting on December 14, 2016 regarding speed limit on Route 9W, carried.

APPROVAL OF BILLS:

Motion made by Supervisor Helsmoortel, seconded by Councilman Costello to approve bills as presented, carried.

General Fund	\$175,943.95
General Outside Village	6,625.25
Highway	116,850.26
Capital Projects	407.94
Barclay Heights Sewer	2,941.81
Glasco Sewer	5,030.22
Malden Sewer	1,954.13
Kings Highway Sewer	26.16
Glasco Water	3,318.69
Malden Water	456.63
Kings Highway Water	90.54
Bluestone Park Water	862.64
Trust & Agency	4,955.00

MOTIONS & RESOLUTIONS:

Motion made by Supervisor Helsmoortel, seconded by Councilman Bruno to designate the Saugerties Times as the official newspaper of the Town of Saugerties pursuant to Section 64(1)

of the Town Law and to designate the Kingston Daily Freeman as an additional newspaper for the publication of such notices, resolutions and ordinances at the option of the Town Board for 2017.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helsmoortel, seconded by Councilman Schirmer to appoint the following as the official bank for the Town of Saugerties for 2017: M & T Bank.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint George Redder as an attorney for the Town of Saugerties to hand all legal work for the Zoning Board of Appeals and Planning Board, actions in which the Saugerties Town Board as an involved agency, SEQR purposes, highway department, FEMA and will be responsible for motions and resolutions required by the Saugerties Town Board for 2017.

Vote: Adopted – 4 Yes (Councilman Schirmer recuse)

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint John Greco as an attorney for the Town of Saugerties for the purpose of handling prosecution for Animal Control, Building Inspector, Police Department, HUD, will be responsible for working with the Assessor's Office in all tax case, will be responsible for all legal work required in the Water & Sewer District, special prosecutor for traffic tickets and will be responsible for motions and resolutions required by the Saugerties Town Board for 2017.

Vote: Adopted – 4 Yes (Councilman Schirmer recuse)

Motion made by Supervisor Helsmoortel, seconded by Councilman Costello to appoint Gary Newkirk who is an associate with Pattison, Koskey, Howe & Bucci, CPAs, PC as the Town of Saugerties Accountant for the year 2017.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helsmoortel, seconded by Councilwoman Thornton to appoint Audrey Klinkenberg as the Town of Saugerties Historian for the year 2017.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Schirmer to appoint Brinnier & Larios, PC as the Town of Saugerties Engineers for 2017.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helsmoortel, seconded by Councilman Costello to appoint Nick Monaco as Information Systems Support consultant at an hourly rate of \$50.00 per hour for the year 2017.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint Daniel Shuster as the Town of Saugerties Consulting Planner for the year 2017.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Schirmer to appoint Lisa Stanley, Saugerties Town Clerk as Registrar of Vital Statistics for 2017.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilwoman Thornton to appoint Leslie Duffy, Saugerties Deputy Town Clerk as Deputy Registrar of Vital Statistics for 2017.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helsmoortel, seconded by Councilman Bruno to approve that the weekly expense vouchers be submitted for auditing to the Town of Saugerties Bookkeeper by the Friday prior to the scheduled Town Board meeting and that all claims or vouchers must be accompanied with purchase bills or receipts of purchased items and initialed/signed by department heads where applicable.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helsmoortel, seconded by Councilman Schirmer to have the Saugerties Town Board meetings start at 7:00 p.m. at the Frank D. Greco Senior Center on Market Street in Saugerties, New York for 2017 on: January 4 and 18, February 1 and 15, March 1 and 15, April 5 and 19, May 3 and 17, June 14, July 12, August 16, September 6 and 20, October 4 and 18, November 1 and 15 and December 13.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helsmoortel, seconded by Councilman Bruno to approve the following dates for the town offices to be closed in 2017: January 2 for New Year's Day; January 16 for Martin Luther King Jr. Day; February 13 for Lincoln's Birthday, February 20 for President's Day; April 14 for Good Friday; May 29 for Memorial Day; July 4 for Independence Day; September 4 for Labor Day; October 9 for Columbus Day; November 23 for Thanksgiving; November 24 for the day after Thanksgiving and December 25 for Christmas.

Discussion: Supervisor said this is a lot of holidays for the year but we have to abide by contracts.

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilman Bruno to authorize the Town of Saugerties Supervisor to designate use of his signature stamp where deemed necessary according to Town Law Section 29(30).

Vote: Adopted – 5 Yes

Motion made by Supervisor Helsmoortel, seconded by Councilman Bruno to approve a charge of \$20.00 on each check tendered for payment and returned for insufficient funds, according to Section 85 of the General Municipal Law.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helmoortel, seconded by Councilman Costello to appoint the Town Board Members to serve as liaisons for the following:

HUD – Leeanne Thornton
Parks Recreations & Buildings – Fred Costello
Transfer Station – Greg Helmoortel and Jim Bruno
Justice Court – Bill Schirmer
Buildings & Zoning Codes – Jim Bruno
Planning Board – Jim Bruno
Zoning Board of Appeals – Jim Bruno
Police – Fred Costello
Assessors – Bill Schirmer
Water & Sewer – Bill Schirmer
Dog Control – Greg Helmoortel and Jim Bruno
Public Cable Access – Leeanne Thornton
Historian – Leeanne Thornton
Conservation Advisory Committee – Leeanne Thornton
Economic Development Committee – Greg Helmoortel and Jim Bruno
Tourism Committee – Greg Helmoortel and Jim Bruno
Library – Leeanne Thornton
Diaz Ambulance – Bill Schirmer
Comprehensive Planning Committee – Leeanne Thornton
Boys & Girls Club – Jim Bruno
Ethics Committee – Bill Schirmer
Historic Preservation Commission – Bill Schirmer
Property Assessment Advisory Committee – Greg Helmoortel and Bill Schirmer
Biodiversity Assessment Team – Leeanne Thornton
Historical Society – Leeanne Thornton
Senior Education Committee (Lifespring) – Leeanne Thornton
Board of Assessment Review (BAR) – Greg Helmoortel and Bill Schirmer

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Supervisor Helmoortel to approve the Town of Saugerties Procurement Policy, as on file, as required by General Municipal Law Section 104b, which was revised on January 1, 2012.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilman Bruno to re-adopt Resolution #94-241, as on file, dated December 21, 1994 and modified on February 4, 2004, which approves the Town of Saugerties Investment Policy as it conforms to the General Municipal Law Section 39.

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilman Schirmer to appoint the following individuals to serve on the Recreation Advisory Committee for 2017: Bill Ball, Len Bouren, Lisa Greco, Stephen Dodig, William Creen, Jr., Kevin Pendergast, Joe Gavner, Rich Koegel, Joe Quirk and *Dean Fabiano as Honorary Member*.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Costello to appoint the following individuals to serve on the Conservation Advisory Committee for 2017: Mike Harkavy, Cliff Tienken, Sr., Ken Benson, Skip Arthur, Mary Anne Wrolsen, Bob Gehring, Mary O'Donnell, Steve Guerin, Cliff Tienken, Jr., and *James "Spider" Barbour as Honorary Member*.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilman Costello to appoint the following individuals to serve on the Water & Sewer Advisory Committee for 2017: Francine Heinlein, Linda Sasso, Ray Mayone, Rocco Pietrofessa, Sandra Pietrofessa, John Poll and Doug Petit.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Costello to appoint the following individuals to serve on the Cable Access Committee for 2017: Gus Pedersen, Matthew Phillips, John Kelley and Paul O'Malley.

Discussion: Councilwoman Thornton added that these individuals represent the town.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint the following individuals to serve on the Economic Development Committee for 2017: Bob Karcy and Sherab Posel.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilwoman Thornton to appoint the following individuals to serve on the Tourism Committee for 2017: Marjorie Block, Barbara Budik, Mark Smith and Steve Hubbard.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilwoman Thornton to appoint Marjorie Block as the chair of the Tourism Committee for 2017.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Costello to appoint the following individuals to serve on the Comprehensive Planning Committee for 2017: Pat Fitzsimmons, Carol Ann Mayone, Josepha Gutelius, Barry Benepe, Carmen Gramolgia, Susan Weeks, Steve Hubbard, Elizabeth Shafer and Naomi Rothberg.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Bruno to appoint the following individuals to serve on the Biodiversity Assessment Team for 2017: Gerry Marzec, Sarah Mecklem, William Trumpbour and Mark Knaust and *Diana Harris as Honorary Member*.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilwoman Thornton to appoint the following individuals to serve on the Property Assessment Advisory Committee for 2017: Jamie Fine, Thomasine Helsmoortel, Mary Frank, Steward Fox and Richard Walker.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Bruno to appoint the following individuals to serve on the Senior Education Committee (Lifespring) for 2017: Susan Poretz, Colleen Greco, Barbara Kaisik, Bob Saturn, Marjory Greenberg-Vaughn, Marv Beach, Roberta Gavner, Sandy Ostoyich, Peg Nau, Anette Zwickler, Eileen Shumbris, Jouette Bassler, Matt Ostoyich and Susan Davis.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Schirmer to appoint the following individual Samantha Dederick to serve on the Zoning Board of Appeals with a five (5) year term that expires on December 31, 2021.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint Jeanne Goldberg as chair of the Zoning Board of Appeals for 2017.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint Samantha Dederick as vice-chair of the Zoning Board of Appeals for 2017.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Schirmer to appoint the following individual, Paul Andreassen to serve on the Planning Board for a seven (7) year term that expires on December 31, 2023.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint the following individual, Dan Ellsworth to serve on the Planning Board as an alternate for a one year term that expires on December 31, 2017.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint Howie Post as chair of the Planning Board Committee for 2017.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to appoint William Creen as vice-chair of the Planning Board Committee for 2017.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilman Bruno to appoint Donna Lorenson to the Ethics Committee with a term of five years to expire on December 31, 2021.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilman Costello to accept the resignation of John Rinaldo from the Board of Assessment Review (BAR).

Discussion: Councilman Schirmer added that John served for a long time and we thank him for his service.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilman Costello to appoint the following individuals, Steve Hubbard and Jennifer Mangione to the Board of Assessment Review (BAR) with a five year term each to expire on December 31, 2021.

Discussion: Supervisor said that these are two local realtors and should be a good match.

Vote: Adopted – 5 Yes

Motion made by Councilwoman Thornton, seconded by Councilman Costello to appoint the following individuals to serve on the Saugerties Transportation Advisory Council (STAC) for 2017: Joe Sinagra, Doug Myer, Al Bruno, Laura Phillips and Brian Carmody.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helsmoortel, seconded by Councilman Schirmer to approve the standard IRS allowance for mileage reimbursement at a rate of 53.5 cents per mile, effective January 1, 2017.

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilman Bruno to accept the letter of resignation, dated December 9, 2016 from Brett Baschnagel and extend thanks for his years of service as per the recommendation of the Parks & Buildings Superintendent (Brett and his family are relocating to Florida).

Discussion: Councilman Costello said Brett has been an instrumental part of the staff, he will be missed.

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilman Bruno to accept the resignation of Detective Courtney Loertscher, effective December 29, 2016.

Discussion: Councilman Costello said that she has accepted a position in another town, good luck to Courtney!

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilman Bruno to promote Officer Patrick Hastings to Detective, effective January 1, 2017 with a pay rate of \$30.35 per hour. Discussion: Councilman Costello said he is a long time officer and will be an asset. The Chief added that he will thrive as a Detective.

Vote: Adopted – 5 Yes

Motion made by Councilman Costello, seconded by Councilman Bruno to promote part time Officer Jennifer Culver to a full time 90 day temporary officer with a pay rate of \$21.59 per hour.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to re-appoint Steven Gakenheimer as Deputy Highway Superintendent for the year 2017 at a rate of pay equal to the position of lead man, currently \$24.97 per hour or as per any wage increases as agreed upon in the collective bargaining agreement between the Town of Saugerties and the International Brotherhood of Teamsters, Local Union No. 445 for said hourly rate, plus a \$125.00 per week stipend.

Discussion: Supervisor said Steve is very valuable to the department. Doug Myer added that Steve ran the department for two weeks.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to re-appoint Darcy Snyder to the position of Secretary to the Highway Superintendent for the year 2017 at a rate of pay of \$19.82 per hour or as per the wage increases agreed upon in the collective bargaining agreement between the Town of Saugerties and Communication Workers of America Local Union No. 1120 for the year 2017.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Costello to carry over from 2016 to 2017 unused vacation/personal time for the following employees: Steven Gakenheimer 38 hours vacation time, 8 hours personal time; Alton German 8 hours vacation time.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helsmoortel, seconded by Councilman Costello to increase the hourly pay rate of Transfer Station employee Mark T. Fisher, Jr. from \$13.81 to \$14.50 as compensation for his added responsibilities at the transfer station and as recommended by the department head Douglas F. Myer.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Schirmer to accept the agreement, as on file, for the expenditure of highway monies in accordance with Section 284 of the Highway Law for the year 2017.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helsmoortel, seconded by Councilman Schirmer to approve Travelers through Reis Insurance as property and casualty insurance carrier for the Town of Saugerties for 2017.

Discussion: Supervisor added this is a new broker and carrier. We put it out to bid to three agencies and now have a \$30,000.00/year savings with a three year rate guarantee. There will be a payment of \$11,000.00 to Marshall & Sterling.

Vote: Adopted – 5 Yes

Motion made by Councilman Bruno, seconded by Councilman Schirmer to appoint both Steven Gakenheimer and Randy Ricks as the Town of Saugerties Civil Defense Deputy Directors for 2017.

Vote: Adopted – 5 Yes

Motion made by Councilman Schirmer, seconded by Councilman Bruno to approve the resolution, as on file, approving Diaz Memorial Ambulance Service agreement and establishing schedule of fees and charges within the Town of Saugerties Ambulance District.

Vote: Adopted – 5 Yes

Motion made by Supervisor Helsmoortel, seconded by Councilman Bruno to approve the Standard Workday and Reporting resolution, as on file, for elected and appoint officials as requested by the NYS Retirement System.

Vote: Adopted – 5 Yes

Supervisor Helsmoortel appointed Jim Bruno as Deputy Supervisor for the year 2017. Thank you to Fred Costello for his many years of commitment in being Deputy Supervisor.

Motion made by Supervisor Helsmoortel, seconded by Councilman Costello to adjourn meeting at 7:35 p.m., carried.

NEXT SCHEDULED MEETINGS:

Wednesday, January 18, 2017

**Pre-Board Meeting
Town Board Meeting**

6:30 p.m.

7:00 p.m.

Town Clerk