

**Town of Saugerties
Historic Preservation Commission
Minutes of the March 19, 2018 meeting.**

Present: Commission Chair Stefan Yarabek, Vice-Chair Susan Puretz,; Commission members Myles Putman, Secretary; and Michael Sullivan Smith; Town Historian Audrey Klinkenberg; Town Board Liaisons Paul Andreassen and John Schoonmaker.

Excused: Commission member Barry Benepe.

The Commission met in the conference room adjacent to the Building Department offices at Town Hall. Meeting was called to order by Chairman Yarabek at 5:08 pm.

Approval of minutes of February 19, 2018 Commission meeting.

Motion by Michael Sullivan Smith to accept the minutes as submitted, seconded by Susan Puretz; approved , 4 in favor, none opposed and one excused.

Old Business.

1. Bus Tour. The planning group met on March 12. Susan and Myles rode the proposed route on March 6 with one of the First Student drivers. An older model International bus, with slightly lower seatbacks, was used. The driver has no problems negotiating the tour route with this vehicle. The bus is equipped with a PA system. Lucette Runsdorf is preparing the publicity materials. Elizabeth Shafer is writing up the house descriptions.

(A) A Volunteer Coordinator is urgently needed. Susan is still contacting people.

(B) Tickets. On-line ticket sales are about to start. A total of 90 tickets will be sold. The bus seats 47 adults, but two seats will reserved for our guides. Two bus trips are planned, each with a limit of 45 people. If there is an "over-subscription", consideration will be given to hiring out another bus for a half-day rate (just over\$300.00). Michael is still working on the webpage, and summarized the current technical difficulties. Links should be established with (1) the tour Facebook page and (2) the Town website.

(C) Legal matters. The involved landowners have signed all the required forms.

(D) Shuttle for Volunteers. There was discussion over possibly having a driver to shuttle volunteers between the High School and each house site, as parking is limited at each site. Paul stated his interest in helping out as a shuttle driver.

(E) Rack cards: 2500 cards have been ordered. Ulster County Tourism wants to distribute 2200 of these cards. Susan will forward one of the proofs to Paul and John.

(F) "Pre-Tour" for Volunteers. Susan said this could take place the weekend of May 12 or during the weekdays prior to the tour date.

(G) The cost of the "Port-a-Potties" should be paid from the HPC account.

(H) Susan met with Chief Sinagra to discuss the need for police, especially at the Sebring House.

2. SHPO CLG Audit. Stefan asked that the Commission members ignore the materials which he e-mailed earlier. He will prepare and circulate the completed draft Report forms for 2016 and 2017 following this meeting.

3. Stone House Memorial Resolution. Stefan reported that there has been no further response from SHPO. Stefan will prepare a short summary for Paul and John to present to the Town Board.
4. Central Hudson Power Line upgrade (PSC Application) Request for "Party" Status. Myles discussed the request further and the "completeness" problem with the application as filed. Specifically, one of Central Hudson's consultants failed to consider impacts upon structures and sites in the Town of Saugerties that have been deemed to be "Eligible" for listing on the National Register. Myles has also updated the resolution document following the February meeting.

Stefan opined that a re-vote on the resolution would be appropriate as four (4) Commission members are present and a favorable vote would clearly demonstrate to the Town Board the Commission's desire to pursue this matter. The other Commission members were in agreement. If approved, the resolution will be revised to show today's date and space for the signature of the Commission Chair.

Motion by Stefan Yarabek, seconded by Michael Sullivan Smith, to adopt the resolution requesting "Party Status" with the NYS Public Service Commission, and to forward the same to the Town Board for their review and approval. Passed by a vote of 4 in favor, none opposed and one excused.

Myles will prepare a revised resolution document reflecting this evening's vote and the changes outlined above. Myles will then circulate this document to the Commission members and to Paul and John for presentation to the Town Board.

Paul asked Myles to be available to present and discuss this resolution with the Town Board at their next Workshop meeting, to be held on Wednesday, April 4, 2018. Myles said he would attend.

5. Asbury District Designation. A public information meeting will be scheduled for the April 16, 2018 Commission meeting. Stefan will send a letter to the landowners within the stud area. Myles will forward to Paul and John a copy of the overview narrative and the property data/study area map.
6. Winston Farm. Tabled until next month.
7. Other Old Business: Blue Mountain district study - to be discussed at next month's meeting.

New Business.

1. Administrative - Election of Commission Officers. Stefan, Susan and Myles have agreed to continue in their respective positions for another year, through the end of next March.

Motion by Stefan Yarabek, seconded by Michael Sullivan Smith, to elect Stefan Yarabek as Chair, Susan Puretz as Vice-Chair and Treasurer; and Myles Putman as Secretary, of the Town of Saugerties Historic Preservation Commission, effective through March 2019. Passed by a vote of 4 in favor, none opposed and one excused.

2. Other New Business. There was no other new business to discuss.

Miscellaneous Business.

1. Town Historian Report. No report this month.
2. There was some discussion over the pending sale of Clovelea in the Village. Stefan will investigate with

the listing realtor (Sandy Potter) for details.

3. Stefan will contact Mike Campbell about some webpage revisions. The Commission meeting time is still listed as "7 pm", this should be changed to "5 pm".

Finding no further Commission business to be discussed, a motion was made by Susan Puretz to adjourn the meeting, seconded by Michael Sullivan Smith.

Meeting was adjourned at 6:30 pm.

Respectfully submitted,
Myles Putman
Secretary
Town of Saugerties Historic Preservation Commission