



### Helpful Hints to Prepare for Fire Safety Inspection

- Street address visible from outside the residence
- All decks and stairs have guards and graspable handrails
- Emergency egress routes are compliant and unobstructed
- Extinguishers are in place and up to date
- Basement bedrooms have proper escape windows in event of fire
- Smoke and CO2 Detectors are in their proper locations and functioning properly
- Stairs are free of trip hazards
- Guests have access to electrical panel box and no combustibles are stored near or in front of panel
- No extension cords being used in residence
- # of Parking Spaces available & Marked
- No exposed wiring
- Max # of persons allowed
- Heating systems maintained and operational
  - When was it last inspected:
- Building permits taken out and approved for any new work
  - (ex: Pools, hot tubs, decks, roof, siding, alterations, renovations)
- Covers are on light switches and outlets
- Emergency escape routes are posted on back of all bedroom doors
- Portable space heaters Not allowed!
- Keep refuse placed outside in containers with lids
- **NO WEDDINGS OR LARGE GATHERINGS ALLOWED**

\*These are items that we will be looking at when we do the fire safety inspection. By checking on these items before we come to do the inspection it will help you pass your fire safety inspection and get the STR Permit approved.

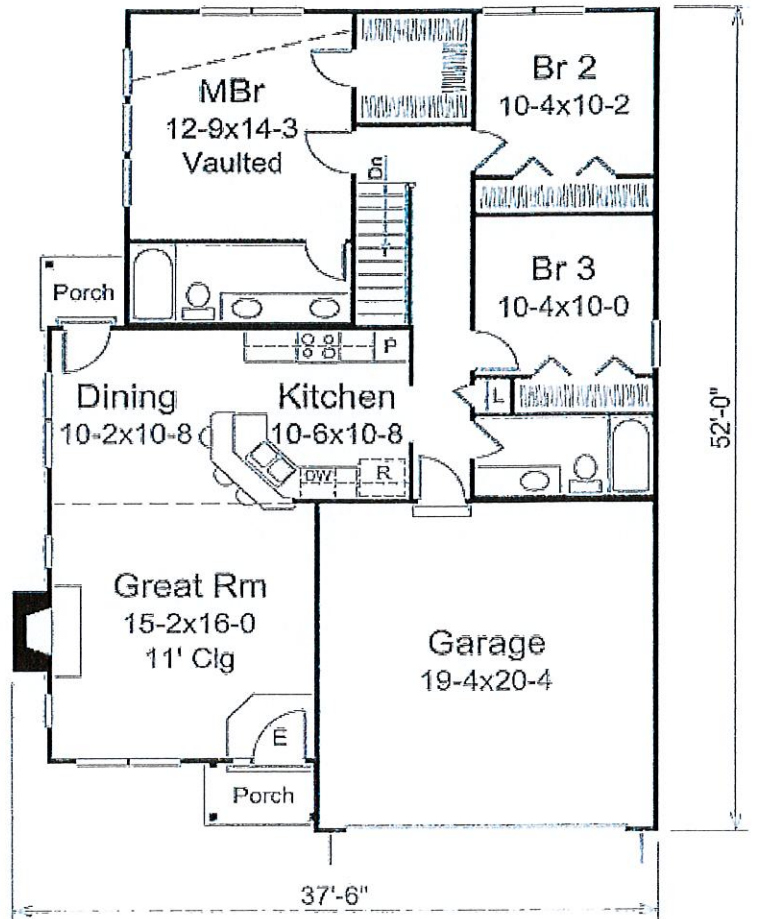
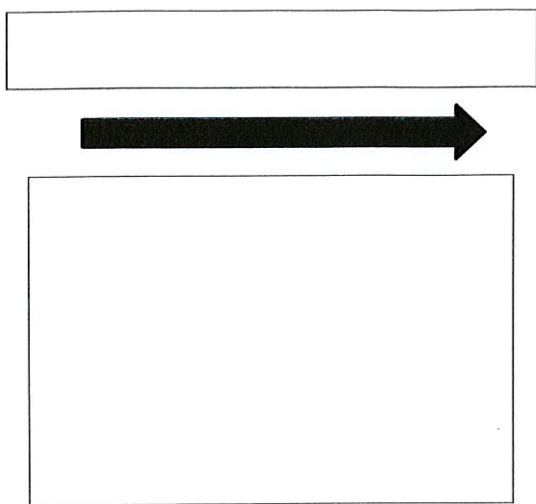
example of rules to be  
posted in Air-b-n-b

## TENANT NOTIFICATION SHEET

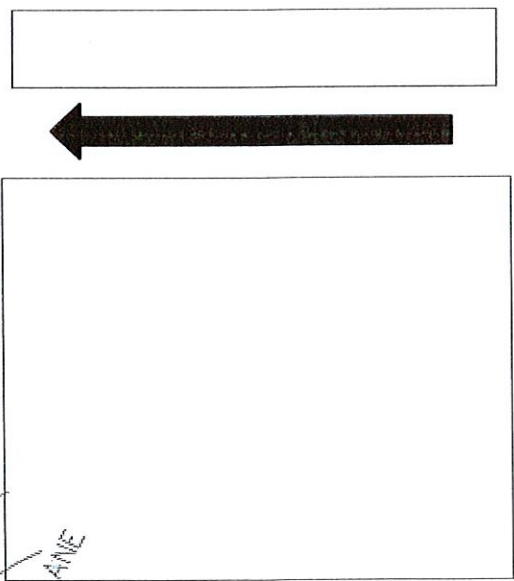
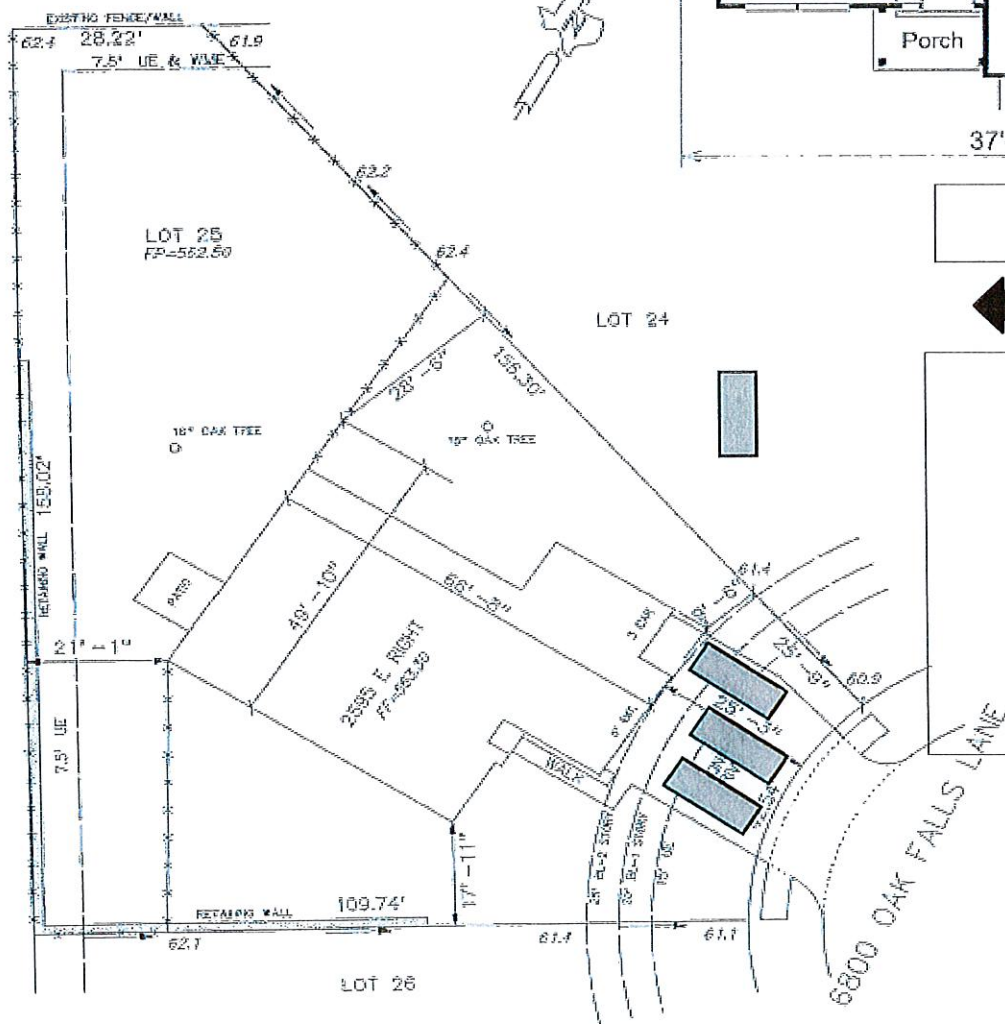
### PLEASE READ AND BE FAMILIAR WITH THIS INFORMATION

1. **The maximum occupancy (adults over 18) of this residence is** \_\_\_\_\_. No sleeping outdoors.
2. **Parking** is permitted in designated locations. No parking allowed in landscaped areas. Failure to comply with parking restrictions may result in a citation. The parking or storing of cars, trucks, tractors, or other vehicles on paved streets during the hours from 2:00 a.m. to 5:00 a.m., except temporarily disabled vehicles that are protected by flares or other approved signal devices, is prohibited.
3. **Noise.** Excessive noise or other disturbance outside is prohibited between the hours of 10:00 p.m. and 8:00 a.m. This includes, but is not limited to, decks, balconies, patios, hot tubs, pools, or spas.  
Be courteous and respect the enjoyment of your neighbors. Disorderly conduct or noise of such character, intensity or duration that causes distress or interferes with the comfortable enjoyment of a private home is prohibited. Violators are guilty of a misdemeanor and subject to a fine.
4. **Emergency contact** for this residence is \_\_\_\_\_ at \_\_\_\_\_.  
.The residence and property are to be maintained free of litter and debris. If your stay is of a sufficient length of time, the trash pickup day is by \_\_\_\_\_ am/pm on \_\_\_\_\_ of each week. Please place cart on curb for pickup and retrieve it after pickup.  
Recycling is picked up by \_\_\_\_\_ am/pm on \_\_\_\_\_ of each week.
5. Tenant and guests must comply with the City of Castle Hills regulations in effect during your stay.
  - a. Emergency and Important Numbers:                      **Emergencies – Dial 911**  
Castle Hills Police Department -                              (210) 342-2341 24-hour Dispatch (non-emergency)

# Floor Plan Example :



HUDSON DRIVE  
R.O.W. VARIES



# Map of Parking example :